

## **The Town of Genoa Seeks Employment Applications**

The Town of Genoa is seeking applications for full-time employment in a **dual position** as our Town's **Water Superintendent** and **Motor Equipment Operator**. The position will be vacant on 4/1/2023, due to the retirement of Pete Compton. Our goal is to fill this position soon to provide adequate training. For the **Water Superintendent** portion of this position, the successful candidate will be responsible and in charge of the Town's water supply system that maintains a continuous supply of potable water. Other duties include but are not limited to: daily inspections of well house pumping equipment and reservoirs; water sampling analysis; performing and overseeing water main and hydrant maintenance activities; performing quarterly water meter readings, including investigating issues regarding water supply with the Water Clerk; directing major water works construction projects; and monthly reporting to the Town Board on all water activities.

**PERFORMANCE KNOWLEDGE, SKILLS, and ABILITIES:** Thorough knowledge of the principles of sanitation and maintenance as it relates to the operation of a municipal water supply and distribution system; ability to handle official and public relations; initiative and resourcefulness; good judgment. **Specific requirements:** provide proof of a high school diploma or GED, possess Water Certification levels C and D approved by the Health Dept, and at least one (1) year of satisfactory experience in a municipal water and distribution system. For the **Motor Equipment Operator** portion of this job opening: the successful candidate must possess a clean CDL/B at the time of hire, demonstrate through experience the ability to operate, maintain and service heavy equipment, and pass a DOT drug test. Demands of heavy physical labor does exist at times. The applicant should illustrate snowplowing experience using large highway equipment. The position requires being on-call 24/7 during winter months and the ability to respond within 15 minutes travel time to the Highway Garage during those months. **Interested applicants** are required to send a cover letter and resume to Lorie Sellen-Gross, Town Supervisor, 1000 Bartnick Road, Genoa NY 13071. Applications will be accepted until February 27, 2023. If there are questions regarding this position, call Paul Wheeler, Highway Supt, at 315.420-2801 or Lorie Sellen-Gross at 315.364.5505, prompt 2.