

MEETING, TOWN BOARD OF GENOA

May 8, 2019

A Regular meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on May 8, 2019

Present: Lorie Sellen-Gross, Supervisor Paul Wheeler, Highway Supt.
Cheryl Shields, Board Member Heather Garner, Assessor
Don Slocum, Board Member
Chris Stout, Board Member
Brandon White, Board Member
Sue Moss, Clerk

The meeting was called to order at 7 p.m. by Supervisor Lorie Sellen-Gross with the Pledge of Allegiance to the Flag.

Heather went over her Assessment Report and also talked about the Solar meeting she attended

During March and April I finished up the process of reviewing, calculating and applying or removing exemptions for the 2019 Assessment Roll. During this process, all renewal applications for Agriculture, Enhanced STAR, Low income Sr. Citizen and Low income Disability are examined. All new applications are evaluated and all exemptions applied to the 2019 Assessment Roll.

Letters have been printed, stuffed and mailed to all owners who have a CHANGE OF ASSESSED VALUE or if there has been a removal of exemption received in 2018. These notices include denial of exemptions, failure to renew an exemption and new property owners (if the previous owner received any exemptions.)

All properties with physical changes or requested review by owners for 2019 Assessment Roll have been inspected. I have visited new construction as well as demo'd and modified buildings. I also reviewed properties as the request of owners. I also looked carefully at each property that was modified due to splitting into more parcels or merging parcels into one larger.

The 2019 Tentative Assessment Roll was available May 1, 2019 and the legal notice submitted for publishing. I am sitting with the Assessment Roll the following days:

Thursday, May 16th 1-4pm
Thursday, May 16th 5-8pm
Saturday, May 18th 1-3pm
Tuesday, June 4th 1-3pm

The **Board of Assessment Review** will meet Tuesday, June 4th from 4-8pm
The 2019 Final Assessment Roll will be available July 1, 2019.
Respectfully Submitted,
Heather Garner, Town of Genoa Assessor

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RESOLUTION 56-2019 **APPROVAL OF April 10, 2019 MINUTES**

On a motion of Board member Shields, seconded by Board member White, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Stout, White
Nays 0

Resolved that the April 10 minutes be approved

SUPERVISOR'S REPORT

Lorie Sellen-Gross

RESOLUTION 57-2019 **SUPERVISOR'S REPORT**

On a motion of Board member White, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Stout, Slocum, White
Nays 0

Resolved that the April 2019 Supervisor's Report be approved

Municipal Solutions will be advising the Board with regard to bill payment for the Water Improvement Project. The Clerk will be gathering all bills that have already been paid regarding the project so that the Town can be reimbursed with the monies from the Water Improvement Grant. Tonight one bill was submitted (to be reimbursed to the Town as it has already been paid) from Leak Detection and one bill from Hunt Engineering (to be paid).

RESOLUTION 58-2019 **APPROVAL OF BILLS**

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Stout, White
Nays 0

Resolved to approve the bills and to pay the two bills mentioned above.

CLERK'S REPORT

Report on Revenues from Clerk's Office for April 2019

Certified Copies	\$ 10.00
Dog Licenses	104.00 (\$127 total - \$13 Ag & Markets population control fund)
Building Permits	572.00

Disbursements for March 2019

Paid to Supervisor	\$ 686.00
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RESOLUTION 59-2019 **CLERK'S REPORT**

On a motion of Board member Slocum, seconded by Board member White, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Stout, Slocum, White
Nays 0

Resolved that the April 2019 Clerk's Report be approved

HIGHWAY REPORT

Brandon White

The guys have started ditching and replacing driveway culverts on Bartnick Road, by Roger Connor's. They have hauled 1400 ton of crusher run. We need 1400 more ton to pave Whipple Road this summer.

Jeff has been sand blasting and repainting the plow frame on truck # 4.

New Visions has started installing underground Fiber-Optic cable on our town roads.

Water Department - we have located and mapped about 150 of the 300 curb stop water valves in our water district. Bob has finished the annual water quality report. Work on the water system improvement project should start within a month.

ASSESSOR REPORT

Posted above

RESOLUTION 60-2019 APPROVAL TO BUY A STAINLESS STEEL PRESSURE REDUCING VALVE FROM WILTSHIRE VALVE

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Stout, White
Nays 0

Resolved that a stainless steel pressure reducing valve will be purchased from Wiltshire Valve for \$2930.

CODE ENFORCEMENT REPORT

Lorie Sellen-Gross (for Patrick Doyle)

The following is a summary of activity since the April 10, 2019 report:

Issued 3 building permits.

Performed routine inspections on outstanding permits and site inspections for new permits.

Office hours on Monday afternoons and by appointment.

Summary of building permits issued since the April 10, 2019 report:

#19-14	John & Tracey Underwood	1148 State Route 38	18' x 12' deck.
#19-15	Town of Genoa	1000 Bartnick Road	new roof (strip and re-roof).
#19-16	Michael Franklin	919 State Route 34B	garage addition.

Discussed and reviewed recent building permits with Heather Garner, Town Assessor, as she updated the 2019 Town Tax Roll.

Attended New York State Planning Federation Annual Conference in Bolton Landing, New York April 28-30, 2019.

Completed FEMA Floodplain Development training in Oriskany, NY from March 11-14, 2019 for a total of 32 hours NYS approved Code Enforcement Training.

Filed 2018 Annual Report with the NYS Department of State - Division of Building Standards and Codes.

WATER REPORT

Sue Moss

Total - 2,872,900 gallons

Average - 95,763 gallons

PROGRAMS and GRANTS

Lorie Sellen-Gross

The Merry-Go-Round Theatre will perform in King Ferry and Genoa again this summer.

BUILDINGS AND GROUNDS

None

OLD BUSINESS

Lorie has an 800 phone number for the company that manufactures the traffic signs. Don will make contact.

The DASNY paperwork has been finalized and sent in to the State for reimbursement. The New Visions permit and appendix has been updated and sent to Carmen Branca on 4/25 for his approval and signature.

NEW BUSINESS

Guy Krogh, the Town attorney, drafted an agreement between the Town and the Genoa Historical Association regarding funds for cemetery upkeep.

RESOLUTION 61-2019 **RESOLVED TO APPROVAL THE CEMETERY FUNDS AGREEMENT**

On a motion of Board Member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Stout, White
Nays 0

Resolved to approve the Cemetery Funds Agreement.

There is a meeting at the GHA on Monday night, May 13 which Lorie will attend. A representative of the NYS Division of Cemeteries will be at the meeting to answer questions on laws, upkeep, ownership, responsibility and repair.

Sales tax revenue in the amount of \$163,098 was received from the County for the first quarter. An email was received from the Cayuga Lake Watershed bringing everyone up-to-date on the Cayuga Lake Watershed Restoration and Protection Plan 2017. They are also looking for people to sit on their Board.

RESOLUTION 62-2019 **RESOLVED TO RESUBMIT STANDARD WORK DAY & REPORTING RESOLUTION FOR ELECTED & APPOINTED OFFICIALS FOR COMPLIANCE**

On a motion of Board Member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Stout, White
Nays 0

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Resolved to resubmit Standard Work Day & Reporting Resolution for compliance

With no further business, on a motion of Board Member Shields, seconded by Board Member White, the meeting was adjourned at 8:10 p.m. Carried unanimously.

Susan B. Moss, Town Clerk