

MEETING, TOWN BOARD OF GENOA

January 8, 2020

A Regular meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on January 8, 2020

Present:	Lorie Sellen-Gross, Supervisor	Paul Wheeler, Highway Supt.
	Cheryl Shields, Board Member	Dave Compagni
	Don Slocum, Board Member	Bob Hunt, Water Supt.
	Chris Stout, Board Member	Dale Sellen
	Brandon White, Board Member	Tim Steed
	Sue Moss, Clerk	Stan Brown

The meeting was called to order at 7 p.m. by Supervisor Lorie Sellen-Gross with the Pledge of Allegiance to the Flag.

RESOLUTION 24-2020 APPROVAL OF January 2, 2020 MINUTES

On a motion of Board member Shields, seconded by Board member Stout, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Stout, White
Nays 0

Resolved that the January 2 minutes be approved

RESOLUTION 25-2020 APPROVAL OF BILLS

On a motion of Board member Shields, seconded by Board member Stout, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Stout, White
Nays 0

Resolved to approve the bills as presented

CLERK'S REPORT

Report on Revenues from Clerk's Office for December 2019

Dog Licenses	100.00	(\$117 total - \$17 Ag & Markets population control fund)
--------------	--------	---

Building Permits	385.00
------------------	--------

Disbursements for December 2019

Paid to Supervisor	\$ 485.00
--------------------	-----------

RESOLUTION 26-2020 CLERK'S REPORT

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Stout, White
Nays 0

Resolved that the December 2020 Clerk's Report be approved

RESOLUTION 27-2020 TRANSFER of FUNDS

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Stout, White
Nays 0

Resolved to transfer:

\$50 from A1110.4 Justice Contractual to A1111.1 Court Security

\$143.75 from A1990.4 Contingent Account to A1221.1 Bookkeeper PS

\$236.00 from A3510.41 Dog Enumeration to A3510.4 Dog Control

\$271.07 from A1990.4 Contingent Account to A5132.4 Garage Contractual

\$436.62 from A1990.4 Contingent Account to A8160.2 Refuse & Garbage

\$285.25 from A1990.4 Contingent Account to A1355.4 Assessor Contractual

\$796.40 from A1990.4 Contingent Account to A1420.4 Attorney Contractual

\$413.99 from A1990.4 Contingent Account to A1620.4 Building Contractual

\$5014.17 from Highway Surplus to DA5142.4 Snow Removal Contractual

\$181.23 from SW1-8320.2 Power & Pumping Equipment to SW1-8320.1 Power & Pumping PS

Below is a summary of the discussion (Dave Compagni, Tim Steed and Stan Brown) that took place at the meeting with regard to the Water District Project.

Route 34 Watermain

- Watermain has been installed, pressure tested and disinfected. Both sets of bacteria samples have been taken and results should be received by Wednesday Jan. 6th.
- Ground is wet and sloppy and will likely result in contractor completing services in the spring to avoid more disturbance/damage to the ground surface.
- Contractor will clean up the existing disturbance through spreading soil out (rough grading) and installing any necessary erosion sediment control measures needed. The ground may continue to settle over the winter, which the contractor will address with final restoration in the spring. Final topsoil/seed/much will be placed in the spring.

Route 34B Watermain

- After much difficulty with the encountered subsurface rock, the boring under stream is complete.
- Ground is very soft and contractor is planning on stopping any further watermain/service installation until the ground surface is more conducive for construction or until spring conditions
- Asbestos watermain will be removed along Route 34B in the spring.

King Ferry Pressure (Route 90) Reducing Pit Drain Piping

- This work is to start tomorrow and should be completed by the end of next week January 17
- Restoration work shall be completed in early spring.

Well Improvements

Well 1

- Well pump has been replaced and electric service installed. New pump configuration is operational

Well 4

- Well, well pump and electric has been replaced/installed and the pump was turned on last week (12/31). The pump stops after starting and the Electrician/pump company is working to resolve this. This must be resolved prior to any other wells being taken out of service. It is anticipated that this will be resolved this week.

Well 2/2a

- This well will be taken down, pending Well 4 troubleshooting, the week of January 20th. The construction will be such that only one of the wells will be taken offline at a time. It is expected each well will take approximately 3 weeks to complete. Therefore Well 2 and 2a work shall be completed approximately March 6th, pending weather.

Wellhouse

- The controls and electric service is in place. Electric service inspection passed and new service can be brought on line.
- The contractor is working on the foundations/columns for the new room and the mezzanine.
- The mezzanine work will continue and be completed in approximately 2 weeks (January 22nd).
- The new chemical room will be started after well 2 and 2a are brought back online.

Water Storage Tank Improvements

- Tanks cannot be taken off-line until well work is complete. Tanks work will start in the spring (March/April) and should be completed by May.

Future Change Order Work

- Water Service Sleeves
- Directional Drill – Rock Encountered
- Hydrant Risers
- Well Casing Modifications (Well 2A)
- Well 2/2A piping (internal piping only)
- Maple Street Extension Septic

Hopefully this helps document where the project stands and can serve as a basis for discussion at tomorrow's board meeting.

Thanks,

Tim

HIGHWAY REPORT

Paul Wheeler

Snow plowing and sanding has kept the men busy. They have started to clean and organize the old town barn. Jeff worked on getting the 1961 Walters running.

Bob and Eric have assisted Grant Street Construction with directional drilling on Route 34 and 34B. They have installed a new pressure reducing valve on Route 90 in King Ferry.

CODE ENFORCEMENT REPORT

Lorie Sellen-Gross

The following is a summary of activity since the December 11, 2019 report:

- Issued two building permits.
- Performed routine inspections on outstanding permits and site inspections for new permits.
- Office hours on Monday afternoons and by appointment.

Summary of building permits issued since the December 11, 2019 report:

#19-51	Hayden Ferguson,	Indian Field Road,	alteration-single family dwelling.
#20-1	Corey Reeves,	Hill Road,	bathroom in workshop (new septic system
			for property approved by the Cayuga County
			Health Department prior to issuance of
			permit.

I met with Cayuga County Code Enforcement Officials on December 18, 2019. A representative from the New York State Department of State – Division of Code Enforcement Administration attended the meeting to provide updates on recent and upcoming Code changes. On December 19, 2019 I attended the annual business meeting of the Central Chapter NYS Building Officials Conference.

Please contact me if you have any questions regarding this report or Town Code Enforcement activities.

WATER REPORT

Sue Moss

Total - 2,552,900 gallons

Average - 82,352 gallons

TOWN BOARD MEETING

January 8, 2020 Page 5

Attachment C

TOWN OF GENOA 2020 EMPLOYEE PAY SCHEDULE

<u>FROM – TO</u>	<u>PAY DATE</u>	<u>FROM – TO</u>	<u>PAY DATE</u>
12/17/19 thru 12/30/19	1 - 01/03/20	06/16/20 thru 07/06/20	14 - 07/10/20
12/31/20 thru 01/13/20	2 - 01/17/20	07/07/20 thru 07/20/20	15 - 07/24/20
01/14/20 thru 01/27/20	3 - 01/31/20	07/21/20 thru 08/03/20	16 - 08/07/20
01/28/20 thru 02/10/20	4 - 02/14/20	08/04/20 thru 08/17/20	17 - 08/21/20
02/11/20 thru 02/24/20	5 - 02/28/20	08/18/20 thru 08/31/20	18 – 09/04/20
02/25/20 thru 03/09/20	6 - 03/13/20	09/01/20 thru 09/14/20	19 - 09/18/20
03/10/20 thru 03/23/20	7 - 03/27/20	09/15/20 thru 09/28/20	20 - 10/02/20
03/24/20 thru 04/06/20	8 - 04/10/20	09/29/20 thru 10/12/20	21 - 10/16/20
04/07/20 thru 04/20/20	9 - 04/24/20	10/13/20 thru 10/26/20	22 - 10/30/20
04/21/20 thru 05/04/20	10 - 05/08/20	10/27/20 thru 11/09/20	23 - 11/13/20
05/05/20 thru 05/18/20	11 - 05/22/20	11/10/20 thru 11/23/20	24 - 11/27/20
05/19/20 thru 06/01/20	12 - 06/05/20	11/24/20 thru 12/07/20	25 - 12/11/20
06/02/20 thru 06/15/20	13 - 06/19/20	12/08/20 thru 12/21/20	26 – 12/24/20



Office of the New York State Comptroller
New York State and Local Retirement System
Employees' Retirement System
Police and Fire Retirement System
110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A
(Rev. 8/15)

BE IT RESOLVED, that the Town of Genoa hereby establishes the following standard work days for these titles and

(Name of Employer) 130219 (Location Code)

will report the officials to the New York State and Local Retirement System based on their record of activities:

[illegible]

Employer _____ Location Code _____ Page _____ of _____ (use with form RS 2417-A)

Affidavit of Posting

Location Code: 06

Employer Name: Town of Genoa

This document is an affidavit attesting that the Standard Work Day and Reporting Resolution was posted and available to the public for a minimum of 30 days.

State of New York

County of Cayuga

Susan B. Mjosso being duly sworn, deposes and says:
(Town Clerk)

1. That she is the Clerk of the Town of Genoa.
2. That the posting of the Resolution began on January 9, 2020 and continued for 30 days.
3. That the Resolution is/was posted and available to the public on the

Town's:

X Official Sign Board

X Main entrance to the office of the clerk at

The Town Hall
1000 Bartnick Road
Genoa, NY 13071

OLD BUSINESS/UPDATES

RESOLUTION 28-2020 APPROVE ATTACHMENT C

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Stout, White
 Nays 0

Resolved to approve Attachment C

RESOLUTION 29-2020 APPROVAL ATTACHMENT E

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Stout, White
 Nays 0

Resolved to accept Attachment E

RESOLUTION 30-2020 APPROVAL NYS MILEAGE RATE of \$.575

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Stout, White
 Nays 0

Resolved to accept Resolutions 30-2020

NEW BUSINESS

Mileage reimbursement will be issued to Dale Sellen and Joel Meade for their attendance at Planning and Variance Board meetings in Auburn.

Sales tax received for the year 2019 was \$645,871. This last quarter's amount was \$131,142.50.

Marilyn Mann, the Town of Genoa Historian since 2013, shared the following year-end report with the Board.

RURAL LIFE MUSEUM
Genoa Historical Association
2019 Annual Report



Genoa Historical Association Board/Officers

Shannon Armstrong, President
Mike Sheils, Vice President
Jim Farney, Treasurer
Karen Spiero, Co-Secretary
Barbara Armstrong, Co-Secretary
Marilyn Mann, Historian
Bruce Manuel
Joe Jadhon
Jim Berry

Committees

1. Building & Grounds
2. Public Relations/Publications (Communications)
3. Collections (Exhibits and Collections)
4. Program Committee
5. School/Museum Council
6. Ad Hoc Committees
 - a. Cemeteries
 - b. Grants
 - c. Nominating
 - d. H3C
7. Facility & Design Committee
8. Policies & Procedures Committee
9. Landscaping Committee

**Rural Life Museum and Genoa Historical Association Historical
Contact Information**

Moved RLM Schoolhouse - 1989; Relocated threshing barn - 1993, Outhouse built -
2004, Exhibit shed and Storage shed built - 2015, GULF pump display built - 2018,
McGarry Blacksmith exhibit - 2018

Website: genoahistorical.org

Email: genoahistorical@gmail.com

Facebook: Genoa Historical Association

Associate Members – 260; Lifetime Members - 18

Financial Report open and available to public

Accomplishments of 2019

- Celebrated the 25th Anniversary of the Wheat Harvest Festival
- Began the process of a new Genoa Historical web site
- Southern Cayuga Tribune produced and delivered 4 x per year
- 2019 GHA Calendar designed (3rd issue)
- Monthly Meetings every 2nd Tuesday of each month
- GULF display shed's (with restored gas pump and other vintage gas pump items) exterior varnished and treated
- Using the Cayuga County Sheriff's work program, painted the exterior of the School House
- Monitored inactive cemetery improvements
- Continued the Cemetery Funding Application (2020 applications to be distributed January 2020)
- New Rural Life Museum Welcome sign
- Updated Rural Life Museum displays
- Planning a workday/retreat to formulate committees; work on the files in the Records Room
- **Approximately 840 people visited the Rural Life Museum in the 2019 year. This included people stopping in to tour the schoolhouse and museum and people who attended the events and programs. Besides visitors from our community, we also had visitors come from Albany, Baldwinsville, Bovina Center, Cobleskill, Elbridge, Horseheads, Ithaca, Niagara Falls, New York City, Watkins Glen, Connecticut, Florida, Maine, Maryland, Michigan, North Carolina, Texas, Wisconsin, Toronto Canada and Decaster, England.**



2019 GHA Programs

Buying and Selling on eBay and Craig's List *(Co-sponsored with Hazard Library) – March 21

The Shortline Railroad (The Ithaca-Auburn RR) – March 24

Researching your Roots* – March 28

Making Shutterfly Photo Books* – April 4

Social Media *(Co-sponsored with Hazard Library) – April 11

Brunch with The Seward Family and Friends – May 1

Milton History – RLM open for tours & historical information – May 5
(canceled due to illness)

Spring Foliage Walk - May 18

51st Annual Five Corners Grange Memorial Day Program – May 27

Open House & Tour of 5 Corners Grange – May 27

Annual Over 80 Birthday Party and Ice Cream Social – June 9

Antique Tool & Equipment Swap Meet – June 22

25th Annual Wheat Harvest Festival – August 2-3

Quilts Galore!! Historical Quilts and Their Stories – September 14

House Tour: History of the "Powers-Klipple House" in Scipio Center –
October 17

The Loomis Gang - October 20

Diary and Milk bottles from Local Creameries & Dairies – November 3

Barbershop Chatter – November 20

Annual Meeting – December 17

TOWN BOARD MEETING

January 8, 2020 Page 13

The Town Board and Highway Department are considering offering some surplus items for auction.

The Court would like a lock placed on the door between the courtroom and the hallway at the bottom of the stairs.

Lorie asked Paul to consider future needs pertaining to equipment. There is a surplus of \$42,543.

At 8:30 the Board went into Executive Session to discuss a personnel matter.

At 8:40, the Regular Board meeting resumed.

With no further business, on a motion of Board Member Shields, seconded by Board Member Slocum, the meeting was adjourned at 8:45 p.m. Carried unanimously.

Susan B. Moss, Town Clerk