

**MEETING, TOWN BOARD OF GENOA**

**February 12, 2020**

A Regular meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on February 12, 2020

Present: Lorie Sellen-Gross, Supervisor Paul Wheeler, Highway Supt.  
Cheryl Shields, Board Member Jon Orkin, TOG Judge  
Don Slocum, Board Member Claire Hebbard, Court Clerk  
Chris Stout, Board Member (absent)  
Brandon White, Board Member  
Sue Moss, Clerk

The meeting was called to order at 7 p.m. by Supervisor Lorie Sellen-Gross with the Pledge of Allegiance to the Flag.

Judge Orkin and Court Clerk Claire Hebbard presented the review of the Justice Court Records of 2019. The Clerk went over the annual checklist as the board members reviewed check registers and statements. Both the Judge and Clerk asked if the Board had any questions. The Board Members signed the review and agreed to the accuracy of the financial report records.

**RESOLUTION 31-2020 APPROVAL OF January 8, 2020 MINUTES**

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, White  
Nays 0

Resolved that the January 8 minutes be approved

**RESOLUTION 32-2020 TRANSFER of FUNDS**

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, White  
Nays 0

Resolved to transfer:

\$250 from DA5110.4 Highway General Contractual to DA5120.4 Bridges

**RESOLUTION 33-2020 APPROVAL OF BILLS**

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, White  
Nays 0

Resolved to approve the bills as presented

**RESOLUTION 34-2020 APPROVAL OF SUPERVISOR'S REPORTS**

On a motion of Board member Slocum, seconded by Board member White, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, White  
Nays 0

Resolved to approve the December 2019 and January 2020 Supervisor's report

The Centralized Arraignment program for off-hours arraignments is beginning this month in Cayuga County.

**CLERK'S REPORT**

**Report on Revenues from Clerk's Office for January 2020**

Certified Copies	\$140.00
Dog Licenses	119.00 (\$135 total - \$16 Ag & Markets population control fund)
Building Permits	230.00
<b>Disbursements for December 2019</b>	
Paid to Supervisor	\$ 489.00

RESOLUTION 35-2020 **CLERK'S REPORT**

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, White  
Nays 0

Resolved that the January 2020 Clerk's Report be approved

**HIGHWAY REPORT**

Brandon White

The men have done a good job keeping the roads plowed and sanded. The snow event that started Friday, February 7<sup>th</sup>, started with freezing rain then turned to snow kept them busy. It takes about four and a half hours to run a plow route one time, most roads were plowed four times that day. Starting at 2am and getting done at 10:30pm.

Shop work: trucks are washed and serviced; Truck #1: Jeff has changed the transmission pan (it rusted through), both front wheel bearing assemblies and replaced universal joints in front drive line.

Matt has started cleaning and painting the floors in the boiler room and bathroom.

Water Department: wells #1 and #4 are pumping straight to the water towers. The reservoir at the pump house is no longer in use. Bob and Eric finished the drain for the pressure reducing valve pit on Route 90 in King Ferry. Work on the mezzanine at the pump house is progressing.

**CODE ENFORCEMENT REPORT**

Lorie Sellen-Gross

The following is a summary of activity since the January 8, 2020 report:

- Issued five building permits.
- Performed routine inspections on outstanding permits and site inspections for new permits.
- Office hours on Monday afternoons and by appointment.

TOWN BOARD MEETING

February 12, 2020 Page 3

Summary of building permits issued since the January 8, 2020 report:

- #20-2 Shane French 205 Middlecot Road 36' x 52' pole barn.
- #20-3 Willet Dairy, LLC 431 Cowan Road new single-wide home  
(existing septic system on property approved for use with new structure by CC Health Department).
- #20-4 Andy Sciarabba 817 Fire Lane 5 metal roof.
- #20-5 Phillip Donovan 674 Lake Road remove old barn.
- #20-6 Bright Leaf Winery 1250 Clearview Road event room addition to existing facility.

I completed 24 hours of Code Enforcement training in Buffalo on January 26-29, 2020, sponsored by the Niagara Frontier Building Officials Association. This annual training conference provided courses to satisfy the annual requirement to maintain NYS Code Enforcement Certification by providing 24 hours of training approved by the NYS Division of Code Enforcement and Administration.

Lorie met with Dave Compagni, Tim Steed, Stan Brown and Paul to discuss the water line project. There is 340 ft. of asbestos pipe that the State says must be removed. This is at a cost of \$34,000. Lorie is concerned because funds for the project are running low.

**WATER REPORT**

Sue Moss

Total - 2,685,200 gallons

Average - 86,619 gallons

**OLD BUSINESS/UPDATES**

**RESOLUTION 36-2020 APPROVE PAYMENT TO GRANT STREET**

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, White  
Nays 0

Roll Call

Sellen-Gross Aye

Shields Aye

Slocum Aye

White Aye

Resolved to approve payment to Grant Street Construction in the amount of \$205,832.17

**NEW BUSINESS**

Lorie received a letter from the Cayuga County Health Department reporting on their inspection of the Town of Genoa public water supply. The findings were that the water system is in compliance. They also commended Paul and Bob for the effort they put into maintaining the system.

TOWN BOARD MEETING

February 12, 2020 Page 4

It has come to Sue's attention that the individual who produces the water bills (Sue) should not be recording the payments. To remedy this, Lorie will now open the payments and check them off on a list produced after the bills were mailed.

Lorie received the landfill water report from Pickard and Anderson

The Town Board has received a load rating report for the Baker and Bickel bridges. The Board will review the findings and discuss what to do next at the March meeting.

Comp Alliance issued a report to the Town Board with the results of the Worker's Compensation Underwriting Survey. The concern was the fumes from the vehicles at the Highway Department. They recommended opening doors and/or running fans.

Cheryl attended the Emergency Management Certification meeting.

Paul discussed the need for a new ditcher for the Highway Department. He has priced one for \$237,000 and was told that the current one could be worth \$35,000.

With no further business, on a motion of Board Member Shields, seconded by Board Member Slocum, the meeting was adjourned at 8:40 p.m. Carried unanimously.

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Susan B. Moss, Town Clerk