

MEETING, TOWN BOARD OF GENOA

May 13, 2020

A Regular meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on May 13, 2020. Because of COVID-19, the meeting was held remotely using the ZOOM app.

Present:	Lorie Sellen-Gross, Supervisor	Shannon Armstrong
	Cheryl Shields, Board Member	John & Nancy Shaw
	Don Slocum, Board Member	Dan Utter
	Chris Stout, Board Member	Patrick Doyle, Code Enforcement
	Brandon White, Board Member (absent)	
	Sue Moss, Clerk	

The meeting was called to order at 7 p.m. by Supervisor Lorie Sellen-Gross.

Shannon, Dan, John and Nancy joined the meeting to discuss if the Wheat Harvest will be held in August. Shannon told the Board that the Memorial Day program has been cancelled. John stated that the lawyers representing the Draft Horse Club are okay with the Club's participation in the Festival. NYMIR, the Town's Insurance Company indicated that the Town could be sued if someone contracted the virus at the Wheat Harvest Festival. It would be difficult to prove where the person or people contracted it from but would still be a financial burden for the Town. As of the 13th of May, CNY had not been given the go ahead to start reopening.

GHA and the Board decided to table the decision until the June 10 Board meeting.

Patrick spoke about Willet Dairy asking for bio-gas permits. The dairy produces methane gas and wants to add equipment to pipe it offsite and or they may decide to truck it offsite. The Board asked for additional information on this project and what it would entail. Patrick will do further checking.

He also talked about solar energy permits. He had previously emailed to Board members, two examples of solar system laws the Town may want to consider. The Board may also want to make sure there is a bond setup so if the property (with a solar system) changes hands, and the new owner does not want solar, the seller of the property would pay for the removal.

RESOLUTION 47-2020 APPROVAL OF April 8 MINUTES

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Stout
 Nays 0

RESOLUTION 48-2020 APPROVAL OF BANK STATEMENTS & BANK BALANCE

On a motion of Board member Shields, seconded by Board member Stout, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Stout
 Nays 0

Resolved to approve the April 2020 bank statements and bank balance

RESOLUTION 49-2020 APPROVAL OF SUPERVISOR'S REPORT

On a motion of Board member Cheryl, seconded by Board member Stout, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Stout
Nays 0

Resolved to approve the April 2020 Supervisor's Report

RESOLUTION 50-2020 APPROVAL OF BUDGET ADJUSTMENT

On a motion of Board member Stout, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Stout
Nays 0

Resolved to approve a budget adjustment

The following budget adjustment was approved to purchase a new excavator/ditcher for the Town

Income Increase

DA2665	Sale of Equipment	\$ 55,271.00
DA5031	Interfund Transfer	70,869.00

Expense Increase

DA5130.2	Machinery – Equipment	\$ 126,140.00
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RESOLUTION 51-2020 APPROVAL OF INCREASE TO BUDGET BY \$126,140

On a motion of Board member Shields, seconded by Board member Stout, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Stout
Nays 0

Resolved to approve a budget increase of \$126,140

RESOLUTION 52-2020 APPROVAL OF BILLS

On a motion of Board member Slocum, seconded by Board member Stout, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Stout
Nays 0

Resolved to approve the bills as presented

CLERK'S REPORT

Report on Revenues from Clerk's Office for April 2020

Certified Copies	\$ 10.00	
Dog Licenses	48.00	(\$54 total - \$6 Ag & Markets population control fund)

Disbursements for April 2020

Paid to Supervisor	\$ 58.00
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RESOLUTION 53-2020 **CLERK'S REPORT**

On a motion of Board member Shields, seconded by Board member Stout, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Stout

Nays 0

Resolved that the April 2020 Clerk's Report be approved

HIGHWAY REPORT

Lorie Sellen-Gross

The guys finished hauling stone for this year's chip sealing. We are ditching and replacing culvert pipes on Powers Road, getting ready to pave this summer. The Village of Moravia came over with their sewer jet and helped clean the storm drains on Bradley Street.

The Water Department and Grant Street are installing the water main on Route 34B south of King Ferry. The eighteen-inch chlorine contact line at the water plant has passed its pressure test and has been sanitized.

ASSESSOR REPORT

NOTICE OF COMPLETION OF
TENTATIVE ASSESSMENT ROLL
(Pursuant to Real Property Tax Law Section 506 & 526)

HEARING OF COMPLAINTS
PLEASE BE ADVISED OF THE CHANGES IN PROCEDURE THIS YEAR
DUE TO THE COVID-19 PANDEMIC

Notice is hereby given that the Assessor(s) of the Town of GENOA Cayuga County, has completed the TENTATIVE ASSESSMENT ROLL for the current year, and that a copy has been left with the Town Clerk at the Town Office. It may be seen and examined ELECTRONICALLY at Cayuga County Real Property <http://www.cayugacounty.us/459/Real-Property-Services> or The Town Website at <https://www.townofgenoa.ny.com/>

The Assessor Heather Garner will be in attendance BY PHONE 315-806-5500 with the TENTATIVE ASSESSMENT ROLL on the following dates and times:

Monday May 11th 9am-4pm Tuesday May 12th 4-8pm Wednesday May 13th 4-8pm
Thursday May 13th 9am-4pm Friday May 15th 9am-4pm Saturday May 16th 9am-4pm

Please call 315-806-5500 During the hours above to speak with the Assessor Heather Garner

2020 Assessment Review (Grievance Day) Procedures.
We are taking the following steps to attempt to ensure safety of all involved and at the same time protect the rights of property owners under the Real Property Tax Law.

1. The Board of Assessment Review will hear and examine all complaints on **TUESDAY JUNE 2, 2020** in relation to assessments, on the application of any person believing himself to be aggrieved.
2. The public will not be permitted into the Town Hall. Hearings will be conducted by US POSTAL MAIL OR DROP BOX AT BUILDING 1000 BARTNICK RD. GENOA, NY 13071 or BY Email to assessorgarner@yahoo.com. ALL APPLICATIONS **MUST BE RECEIVED** NO LATER THAN 8PM.
3. All **properly completed RP-524 forms** (Grievance Forms) must be **SIGNED** by the property owner (**part five of the form**) and received at the Town via mail or email by **8PM ON** Grievance Day to be heard. All supporting documents and information that you wish the Board of Assessment Review to consider must be included with your RP-524 form. Property owners will be notified by US POSTAL MAIL of decisions made by the Board of Assessment Review no later than June 30.
4. The RP-524 form and instructions for filling it out can be found at: <https://www.tax.ny.gov/pit/property/contest/completegriev.htm>.

Contact the Assessor at 315-806-5500 for further assistance if necessary.

DATED this 24th day of April

Heather Garner
Assessor

A new mailbox has been installed at the Town Hall for the Assessor. Grievance forms may be put in this mailbox as all grievances will be conducted by phone this year. The deadline for these forms is June 30. Heather will make sure these forms are received by the members of the Board of Assessment Review.

New mailboxes have also been added for the Court and the Code Enforcement Office.

CODE ENFORCEMENT REPORT

Lorie Sellen-Gross

The following is a summary of activity since the April 8, 2020 report:

- Issued one building permit
- Performed routine inspections on outstanding permits and site inspections for new permits
- Office hours on Monday afternoons and by appointment

Summary of building permits issued since the April 8, 2020 report:

#20-13	Jennifer Sellen	886 State Route 34	Roof replacement
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Non-essential construction is on hold in the State, but work is permitted to continue with only one worker per job site. Projects being completed by homeowners are also permitted to continue. New York State may permit all construction activities to resume starting May 16, 2020, but this has not been confirmed as of May 11, 2020.

WATER REPORT

Sue Moss

Total - 2,561,400 gallons

Average - 85,380 gallons

PROGRAMS & GRANTS

The Board agreed that the Summer Swim Program be cancelled for 2020.

OLD BUSINESS/UPDATES

Lorie and Paul spoke with Dan Clark and Chris Bond from Hunt Engineering. The State has no money for bridge repair so Dan and Chris will provide more info on costs of repair to get by for now so that the yellow flag can be removed.

NEW BUSINESS

Some painting has been done as part of the Town Hall cleanup.

The Town received the quarterly sales tax check from the County. It was \$185,513. Last year, at this time, the Town received \$163,198.

Marilyn Mann has resigned her position as Town Historian effective July 1.

Scott Ferris has resigned his position as Court Security Officer effective July 23.

A group of residents on Powers Road have agreed to participate in the Cayuga Lake Watershed Program.

NYS Agriculture and Markets along with Central New York Food Bank will be sponsoring a food drive with the Town in our Town Hall parking lot on May 28.

New Visions has begun to clean up residents' lawns after they laid cable last fall.

CHIPS may be up to 20%, money is short this year, won't know until the next few months.

Lorie would like to change the Supervisor's term from 2 to 4 years to match the terms of the Board Members, the Town Judge and his appointed Court Clerk so that all would be on the same term years with the exception of the Town Clerk whose term is two years. The Board approved this and paperwork will be submitted at June's meeting for approval.

Cheryl is working on a Town of Genoa Facebook page.

RESOLUTION 54-2020 **PROVIDE DIRECT COVID-19 RELATED FEDERAL AID TO ALL MUNICIPALITIES**

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Stout
Nays 0

Resolved to Provide Direct COVID-19 Related Federal Aid to All Municipalities approval

WHEREAS, the federal government recently enacted the Coronavirus Aid, Relief, and Economic Security (CARES) Act to address the economic fallout from the coronavirus pandemic in the United States; and WHEREAS, Section 601 of the CARES Act (P.L. 116-136) provides a \$150 billion fund for states, tribal governments, and units of local government with a population in excess of 500,000 people; and WHEREAS, less than one-half of 1 percent of municipalities in the entire United States meet this population threshold and are thus ineligible to receive direct funding from the federal government; and WHEREAS, of the 933 towns in New York, 931 are not eligible for direct federal funding under the CARES Act, including the town of Genoa; and WHEREAS, towns provide essential services to the 9 million New Yorkers town residents, including, but not limited to, ambulance, police and fire protection services, building and code enforcement, and highway maintenance, and have continued to do so throughout the ongoing health crisis; and WHEREAS, the coronavirus pandemic has created significant financial stress for local governments in New York as an estimated \$2 billion in sales tax revenue has been lost, as well as other sources of revenue such as permit fees, justice court fines, and mortgage recording tax; and WHEREAS, the depletion of different revenue sources for local governments, combined with lack of funding, will result in reducing essential services or shifting the cost onto real property taxpayers, many of whom are experiencing their own financial stress; NOW THEREFORE BE IT RESOLVED, that the town of Genoa calls upon United States Congressional Representatives Congressman Katko, Senator Helming, Senator Charles Schumer, and Senator Kirsten Gillibrand, to support federal funding related to the coronavirus pandemic that is directly delivered to all municipalities, regardless of population size.

Tim Steed, from Hunt Engineering, sent an update on the Water Project dated May 11:

1. Watermain work along Route 34B commenced today (180 ft. installed). It is anticipated that watermain work will take a few days, then water service work will commence.
2. Restoration for hydrant work completed at end of 2019 will commence next week.
3. Chemical feed room work generally completed and miscellaneous items remain (about 2 days of work remain). That should be fully complete in the month of May.
4. It is estimated that water services will start around the last week in May.
5. Restoration will take place for the watermain in mid-May.
6. We are on track for finishing in June.

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With no further business, on a motion of Board Member Shields, seconded by Board Member Stout, the meeting was adjourned at 8 p.m. Carried unanimously.

Susan B. Moss, Town Clerk