

**MEETING, TOWN BOARD OF GENOA
PUBLIC HEARING**

November 11, 2020

A Regular meeting and Public Hearing of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on November 11, 2020.

Present: Lorie Sellen-Gross, Supervisor
Cheryl Shields, Board Member
Don Slocum, Board Member
Chris Stout, Board Member
Brandon White, Board Member
Sue Moss, Clerk
Paul Wheeler
Corey Shellhammer

The meeting and Public Hearing were called to order at 7 p.m. by Supervisor Lorie Sellen-Gross with the Pledge of Allegiance to the Flag.

Corey Shellhammer told the Board that he was at the meeting to listen to conversation about Local Law 2 of 2020 A Moratorium on Commercial Wind and Solar Energy Facilities Law. Lorie explained that the moratorium allows the Board time for research and a review of the Town's Comprehensive Plan.

RESOLUTION 97-2020 APPROVAL OF October 14, MINUTES

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Stout, White
Nays 0

Resolved to adopt the October 14, 2020 minutes

RESOLUTION 98-2020 APPROVAL TO TRANSFER FUNDS

On a motion of Board member White, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Stout, White
Nays 0

Resolved to approve a transfer of funds

Budget Adjustment – Water Fund

Transfer \$740 from SW1-1910.4 to SW1-9030.8

RESOLUTION 99-2020 APPROVAL OF SUPERVISOR'S FINANCIAL REPORT

On a motion of Board member Slocum, seconded by Board member Stout, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Stout, White
Nays 0

Resolved to approve the October 2020 Supervisor's Financial Report

Lorie received the 3rd quarter sales tax payment from the County. It was \$203,069.34 compared to the 3rd quarter of 2019 which was \$185,807.00. She feels the financial status of the Town is okay but is concerned about the Highway Department as the CHIPS money has been reduced by 20%.

RESOLUTION 100-2020 APPROVAL OF SUIT-KOTE BILL

On a motion of Board member Stout, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Stout, White
Nays 0

Resolved to approve the Suit-Kote bill. The Board decided to withhold \$5000 from the parking lot paving bill until the parking lot job is corrected.

Paul and Chris went to Auburn to look at some of the micro-surfaced streets done by Suit-Kote. They were satisfied with what they observed.

RESOLUTION 101-2020 APPROVAL OF BILLS

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Stout, White
Nays 0

Resolved to approve the bills as presented

RESOLUTION 102-2020 CLERK'S REPORT

On a motion of Board member Stout, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Stout, White
Nays 0

Resolved that the October 2020 Clerk's Report be approved

CLERK'S REPORT

Report on Revenues from Clerk's Office for October 2020

Dog Licenses	\$ 150.00	(\$171 total - \$21 Ag & Markets population control fund)
Certified Copies	60.00	
Building Permits	732.50	

Disbursements for October 2020

Paid to Supervisor	\$ 942.50
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ASSESSOR REPORT

Lorie Sellen-Gross

I have the renewal exemption applications to mail to property owners receiving the LOW-INCOME Senior Citizen Exemption, LOW INCOME Disability Exemption and Agricultural Exemption. Property owners must apply each year by submitting the completed renewal application no later than March 1st. I am hoping to have them all

mailed just after Thanksgiving. I will need envelopes and am holding off for just a bit so I can include good details about this year's process.

I will be encouraging applicants to mail, or hand deliver applications and required documents to the Town Hall Assessment Drop Box to decrease the risk of Covid-19 exposure and spread.

During the winter months the residents needing the attention of the Assessor are primarily elderly, disabled and agricultural property owners. These groups represent those that are the highest risk to exposure and those with the highest risk for complications from the illness.

I understand that the risk of exposure may appear minimal and necessary precautions seem overly cautious, but I want to remind you that my husband has no immune system and ALL the factors that put one at high risk. A common cold for him typically results in further illness and a hospital admittance. My ultimate goal is to keep him healthy so I can focus on my work here. Limiting my contact with people and contaminated surfaces is the only strategy available currently. I hope you all understand the severity of this situation. I will be happy to discuss the details privately if you need further explanation.

The Town of Venice will be installing a secure sealed window in my office for the safety of myself and visitors. Once the installation is complete, I will begin office hours there and will meet with anyone who needs to see me in person by appointment. If this works out well, and with permission from the Town, I may expand the hours I am there to accommodate more residents.

The Town of Genoa has decided to update assessments for the 2021 assessment roll. So, I will be out and about updating photos and looking at each property as I value from now until Tentative Roll (May 1st) as well as updated property changes and value reviews as needed elsewhere.

Respectfully Submitted,

Heather Garner, Assessor

CODE ENFORCEMENT REPORT

Lorie Sellen-Gross

The following is a summary of activity since the October 14, 2020 report:

- Issued seven building permits.
- Performed routine inspections on outstanding permits and site inspections for new permits.
- Office hours on Monday afternoons and by appointment.

Summary of building permits issued since the October 14, 2020 report:

#20-49R	Ministerios Palabra Fiel	9071 State Route 90	permit renewal for church.
#20-50	James Mahaney	9049 State Route 90	barn demolition & removal.
#20-51	Adam Jacobstein	497 Powers Road	garage window and door.
#20-52	H. Charles & Gloria Sherman	288 Fire Lane 2, Lot#5	new concrete foundation for existing trailer.
#20-53	Nicholas & Bonny Boles	641 Fire Lane 5	covered walkway addition.
#20-54	Joel F. Lewis	8 Oberon Drive	permit renewal for new home.
#20-55	Sally Siconolfi	269 Fire Lane 2	demolition of seasonal residence.

Please contact me if you have any questions regarding this report or Town Code Enforcement activities.

WATER REPORT

Sue Moss

Total - 2,343,400 gallons

Average - 75,594 gallons

Cheryl will talk with the Water Committee about raising the water fees. She will have figures for the December 9 meeting.

HIGHWAY REPORT

Brandon White

The men have replaced the feed rolls in our Bandit woodchipper; put new front tires on truck #4; and serviced and changed the right front spring on truck #9. We have finished filling the salt shed with sand and salt mix. We put the forestry head on our ditcher to trim trees and brush back on Pine Hollow Road. They are doing another round of patching potholes.

OLD BUSINESS/UPDATES

Regarding Paul Mahar's request to be removed from the bond he spoke about at the November 5 meeting, the Town of Genoa is not listed on the bond. The only work left on this job is fiber is needed on Powers Road.

NEW BUSINESS

Zito will be increasing their fees by \$5

There will be a food drive at the Genoa Town Hall parking lot on November 21

Lorie received a letter from the NYS Department of Transportation regarding the Shared Service Agreement and Emergency Assistance.

“For services or materials that are valued at less than \$25,000, NYS comptroller rules allow NYSDOT to ‘trade’ services utilizing a simple two-page Shared Service Agreement (SSA). Having such an agreement in place facilitates the ability for NYSDOT to provide support more quickly when an emergency arises.”

RESOLUTION 103-2020 APPROVAL FOR PAUL TO SIGN NYSDOT SSA AGREEMENT

On a motion of Board member Stout, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Stout, White
Nays 0

Resolved approval for Paul to sign NYSDOT SSA agreement and discretion to choose services

RESOLUTION 104-2020 APPROVAL OF CAYUGA COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

On a motion of Board member White, seconded by Board member Stout, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Stout, White
Nays 0

Resolved to approve Hazard Mitigation Plan

RESOLUTION 105-2020 APPROVAL OF THE TOWN OF GENOA 2020 EMERGENCY DISASTER PLAN

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Stout, White
Nays 0

Resolved to approve Disaster Emergency Plan and allow Lorie to sign

RESOLUTION 106-2020

WHEREAS, the Town Board of the Town of Genoa has great admiration and the utmost gratitude for all of the men and women who have selflessly served their country and this community as members of the United State military; and

WHEREAS the Purple Heart is the oldest military decoration in present use and was initially created as the Badge of Military Merit by General George Washington in 1782; and

WHEREAS, the Purple Heart was the first American service award or decoration made available to the common soldier and is specifically awarded to members of the United States Armed Forces who have been wounded or paid the ultimate sacrifice in combat with a declared enemy of the United States of America; and

WHEREAS, the mission of the Military Order of the Purple Heart is to foster an environment of goodwill among the combat-wounded veteran members and their families, promote patriotism, support legislative initiatives, and most importantly- assure that we never forget; and

WHEREAS, the Town of Genoa appreciates the sacrifices Purple Heart recipients made in defending our freedoms and believe it is important that we acknowledge them for their courage and show them the honor and support they have earned; and

WHEREAS citizens of our community may have earned the Purple Heart Medal as a result of being wounded or killed while engaged in combat with an enemy force, construed as a singularly meritorious act of essential service, and

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS: the Genoa Town Board hereby proclaims the Town of Genoa as a Purple Heart Town honoring the service and sacrifice of our nation's men and women in uniform wounded or killed by the enemy while serving to protect the freedoms enjoyed by all Americans; and

BE IT FURTHER RESOLVED that November 11, 2020 has officially been designated as the day in the Town of to remember and recognize veterans who are recipients of the Purple Heart Medal.

The foregoing Resolution offered by Board Member Slocum, and seconded by Board Member Stout was duly put to a roll call vote as follows:

Board Member White:	yes X	no _____
Board Member Shields:	yes X	no _____
Board Member Stout:	yes X	no _____
Board Member Slocum:	yes X	no _____
Supervisor Sellen-Gross:	yes X	no _____

The foregoing Resolution was thereupon declared duly adopted.

Lorie received an email from Governor Cuomo's office asking for a list of essential workers at the Town.

RESOLUTION 107-2020 APPROVAL OF LOCAL LAW 2 OF 2020 MORATORIUM ON COMMERCIAL WIND AND SOLAR ENERGY FACILITIES

On a motion of Board member White, seconded by Board member Stout, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Stout, White
Nays 0

Resolved to approve Local Law 2 of 2020

The Board went into Executive Session at 7:45 p.m. and resumed the regular meeting and public hearing at 8 p.m.

With Covid-19 cases running very high within the last month based on the Cayuga County Health Department's updates, the Board felt that with such a small highway and water department and especially with winter weather upon us, should our department become affected by employment issues due to Covid-19 we could be prepared for any steps that needed to be made well in advance. The Board decided to start the hiring process with Mark Connor as part-time employee based on those needs. No benefits offered, only an hourly rate stipulated in the 2020 Organizational Meeting which will be reviewed again in January of 2021.

RESOLUTION 108-2020 **APPROVAL OF HIRING PART-TIME EMPLOYEES AS NEEDED**

On a motion of Board member White, seconded by Board member Stout, to employ Mark Connor as a part-time MEO and Water Department back-up.

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Stout, White
Nays 0

Resolved to approve part-time employees as needed

With no further business, on a motion of Board member Shields, seconded by Board member Slocum, both Public Hearing and Regular Board Meetings were adjourned at 8:01 p.m. Carried unanimously.

Susan B. Moss, Town Clerk