

**TOWN OF GENOA REGULAR MEETING**

**February 9, 2022**

The Regular meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on February 9, 2022

Present	Lorie Sellen-Gross, Supervisor	Paul Wheeler
	Cheryl Shields, Board Member	Laura Huizinga
	Don Slocum, Board Member	Shannon Armstrong
	Brandon White, Board Member	Jon Orkin
	Joe Philip, Board Member (absent)	Claire Hebbard
	Sue Moss, Clerk	

The Regular Board meeting was called to order at 6:30 p.m. by Supervisor Lorie Sellen-Gross with the Pledge of Allegiance to the Flag.

Judge Jon Orkin and Court Clerk Claire Hebbard joined the meeting to discuss the Annual Checklist for Review of the Justice Court Records with the Board.

**RESOLUTION 13-2022 REVIEW OF THE 2021 TOWN COURT RECORDS**

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, White  
Nays 0

Resolved to accept the 2021 audit of the Town Court Records

Laura Huizinga has recently purchased the Genoa Hotel. The Board had received a letter asking for a waiver of the 30-day notification for the on-premises liquor license. The Board approved the waiver.

**RESOLUTION 14-2022 APPROVAL OF January 12, 2022 MINUTES**

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, White  
Nays 0

Resolved to adopt the January 12, 2022, minutes

**RESOLUTION 15-2022 APPROVAL OF SUPERVISOR'S FINANCIAL REPORT**

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, White  
Nays 0

Resolved to approve the Supervisor's Financial Report through December 2021

RESOLUTION 16-2022 **APPROVAL OF TRANSFER OF FUNDS**

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, White  
Nays 0

Resolved to approve transfer of funds to adjust the December 2021 supervisor's financial report

**Transfer \$243.53 from A1990.4 Contingent Account to A3620.4 Safety Contractual  
Transfer \$ 88.22 from A1990.4 Contingent Account to A5010.4 Hwy Superintendent  
Contractual**

RESOLUTION 17-2022 **APPROVAL OF SUPERVISOR'S FINANCIAL REPORT**

On a motion of Board member Shields, seconded by Board member White, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, White  
Nays 0

Resolved to approve the Supervisor's Financial Report for January 2022

The numbers aren't accurate yet because Lorie just received the tax income checks from the tax collector.

RESOLUTION 18-2022 **APPROVAL OF BILLS**

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Slocum, Stout, White  
Nays 0

Resolved to approve bills

**CLERK'S REPORT**

**Report on Revenues from Clerk's Office for January 2022**

Certified Copies	\$ 10.00
Dog Licenses	48.00 (\$54 total - \$6 Ag & Markets population control fund)
Building Permits	50.00

**Disbursements for July 2021**

Paid to Supervisor	\$ 108.50
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RESOLUTION 19-2022 **CLERK'S REPORT**

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, White  
Nays 0

Resolved that the January 2022 Clerk's Report be approved

### **CODE ENFORCEMENT REPORT**

January 19

- Office Hours
- Issued certificate of Occupancy 983 Fire Ln 6 Garage
- Filed several completed permits
- Sent emails regarding open permit and information on a request for permit 749 Cowan rd.
- Phone call with Helen Crisa regarding clean up progress on Rt 90
- Webex meeting with Mary from DEC to review flood plain management and our local law for proper enforcement.
- Inspection Brooks Rd

January 20

- Email from State accepting 1203 Report as completed

January 26

- Office Hours started early
- Respond to call from Michel Turick Cobb regarding certificate of Occupancy for Genoa Hotel
- Issued Permit 22-02 for HVAC system to be installed 749 Cowan Rd
- Final on inspection 1843 Atwater Rd Lasher / Husky
- Framing inspection Fire Lane 1
- Framing Inspection Honoco Rd ( Morse )
- Call about Plumbing Inspection 1-5-2022 1170 Oberon Drive

January 27

- Drafted letter and sent to Construction Company for homeowner to present to Bank for 1170 Oberon

February 2

- Office Hours
- Call for information on building permit requirements a new home on Brooks Rd DiMaria
- Email to Nicholas Daloia Feast Kitchen LLC regarding Triangle Property
- Phone conversation with Major M Knopp about permit requirements to renovate Underwood Property
- Completed C-404 report

February 7

- Phone call D&J Construction questions on permit for lean-to Powers Rd

February 9

- Office Hours
- Review Letter from Cayuga County Emergency Management regarding mass gatherings, as you know we already require and issue special operating permits. There is some good information for your review on the municipality's responsibilities for planning or in the event of a disaster.
- Phone call answer questions about Project on Rabbit Run (Knapp)
- Prepare monthly report

Lorie has been working with Kevin on a couple of properties that need attention.

**HIGHWAY REPORT**

Brandon White

The new guys are getting use to running the plow trucks. They are keeping up on truck maintenance. We have rebuilt our STIHL TS400 demo saw, serviced the John Deere 6105E mowing tractor, the Bandit woodchipper and replaced bristles on the hydraulic road broom.

The Water Department repaired a leak on the altitude valve at the Genoa tower. Pete is working on water meters that are not reading properly.

The Highway Department is looking at a new truck. They are two years out before the Town would be able to acquire one. In the meantime, a payload loader could be purchased.

**WATER REPORT**

Sue Moss

Total - 1,882,500 gallons

Average - 60,700 gallons

The question was asked, "Should the town get reimbursed for water from Genoa used outside the water district?"

**ASSESSOR**

As most of you have seen the Real Estate Market is still moving up briskly. Sales are consistently and significantly higher than Assessments across CNY. I have included this graph of the Towns I am the Assessor in so you can see the impact overall.

Following Level of Assessment (should end up as Equalization Rate for the May 1, 2022 Assessment Roll)

Town	2021 Eq. Rate	2022 LOA	Year of Town-wide Assessment Update
Genoa	100	98	2021
Ledyard		100	2022
Scipio	92	83	2016 ?
Sempronius	92	83	2015 ?
Throop	87	77	2015 (2023)
Venice	90	83	2016 (2023)

I will be out of Town February 15-March 3 to celebrate with our "daughter" during her wedding prep and ceremony. I will have my cell phone and will address only urgent issues that cannot wait until I return. Marnie Meddaugh (Assessment Clerk) will help in the Towns who participate~ Ledyard, Sempronius, Throop and Venice. She will help cover office hours, answer questions, coordinate with the County for document pickups etc.

Exemption applications and renewals and the required documentation are due no later than March 1<sup>st</sup>.

I will be holding Informal Assessment Review appointments for Town of Ledyard Property owners at the Town of Ledyard beginning in March. The new 2022 Assessment update letters are mailed 3/1/2022.

The Tentative Assessment Roll will be filed May 1, 2022

BOARD MEETING, TOWN OF GENOA

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Board of Assessment Review Meetings for 2022 are as follows and by appointment again this year.

Ledyard	May 24, 2022	4-8pm
Throop	May 25, 2022	4-8pm
Sempronius	May 26, 2022	6-10pm
Genoa	May 31, 2022	4-8 pm
Venice	June 1, 2022	4-8 pm
Scipio	June 2, 2022	4-8 pm

I will be coordinating with the Town of Ledyard BAR members for additional dates & times if additional appointments are needed for property owners to be heard.

The Final Assessment Roll will be filed July 1, 2022

Towns of Throop and Venice will need a Town Resolution to complete an Assessment Update/Revaluation for the 2023 Assessment Year. I will be completing and submitting all documents required to NYS T&F to begin the process.

Respectfully Submitted

Heather Garner, Assessor

2/2/22, 12:01 PM

RPTL, Section 512. Alternate grievance days

Cayuga County		
Towns		
Brutus	LL #3, 1996	1st Thurs. in June
Fleming	LL #2, 2018	
Genoa	LL #1, 2014	1st Tues. after 4th Tues. in May
Moravia	LL #2, 1996	
Niles	LL#2 1994	
Scipio	LL #1 1999	
Springport	LL #1, 1997	1st Thurs. after 4th Tues. in May
Victory	LL#1, 1996	1st. Wed. after 4th Tues. in May

These are the only towns in Cayuga County Filed with State ORPS

Town of Throop 1st Wednesday after 4<sup>th</sup> Tues. in May  
 Town of Sempronius 1<sup>st</sup> Thursday after 4<sup>th</sup> Tuesday in May  
 Town of Venice 2<sup>nd</sup> Wednesday after 4<sup>th</sup> Tuesday in May  
 Town of Scipio 2<sup>nd</sup> Thursday after 4<sup>th</sup> Tuesday in May

**OLD BUSINESS/UPDATES**

No decision has been made on this summer's Swim Program.

A decision should be made by March regarding the Wheat Harvest Festival.

Lorie will reach out to Heather. She would like someone here on March 1 while Heather is out of town.

Cayuga Lake Watershed – Lorie was told that the Town can contract for however many years the Town would like. The Board agreed on 3 years and will pay yearly dues.

**RESOLUTION 20-2022 CAYUGA LAKE WATERSHED CONTRACT**

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, White  
Nays 0

Resolved that the CLWA will be for 3 years and will pay dues yearly

There will be an article in the Tribune regarding the fire lanes and the need for them to be fixed along with the bridges. The Town is pulling back on this as it is the responsibility of the KFFD.

**NEW BUSINESS**

The Highway Superintendent has requested a road closure.

There will be a meeting on February 17 at 6:30 pm to discuss the Employee Handbook.

Judge Orkin's wife, Karen is asking for ARPA funding. SCIA would like to purchase a new ambulance.

Lorie has asked the Town Attorney to prepare a new local law for enforcement of the Uniform Code and Energy Code.

Paul, Mark, and Pete will be attending training at the Turning Stone to keep their water licenses up to date.

**RESOLUTION 21-2022 TECHNICAL TRAINING FOR PAUL, MARK, AND PETE**

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, White  
Nays 0

Resolved that the technical training for renewal of water distribution licenses be approved

Chris McKane has told Paul that he is interested in obtaining a water distribution license.

With no further business, on a motion of Board Member Shields, seconded by Board Member Slocum, the regular board meeting was adjourned at 8:00 p.m. Carried unanimously