

**TOWN OF GENOA REGULAR MEETING**

**April 13, 2022**

The Regular meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on February 9, 2022

Present            Lorie Sellen-Gross, Supervisor (via phone)            Paul Wheeler  
                         Cheryl Shields, Board Member  
                         Don Slocum, Board Member  
                         Brandon White, Board Member  
                         Joe Philip, Board Member  
                         Shannon Armstrong, Clerk

The Regular Board meeting was called to order at 6:30 p.m. by Board Member Cheryl Shields with the Pledge of Allegiance to the Flag.

Three visitors attended: Bob Ward, Heather Garner and her daughter.

**RESOLUTION 26-2022    APPROVAL OF March 9, 2022 MINUTES**

On a motion of Board member Slocum, seconded by Board member Philip, the following resolution was

ADOPTED    Ayes    5 Sellen-Gross, Shields, Slocum, White, Philip  
                         Nays    0

Resolved to adopt the March 9, 2022, minutes.

No Budget Transfers

**RESOLUTION 27-2022    APPROVAL OF SUPERVISOR’S 3/31 FINANCIAL REPORT**

On a motion of Board member White, seconded by Board member Shields, the following resolution was

ADOPTED    Ayes    5 Sellen-Gross, Shields, Slocum, White, Philip  
                         Nays    0

Resolved to approve the Supervisor’s Financial Report through March 2022.

**RESOLUTION 28-2022    APPROVAL OF BILLS**

One Highway duplication voucher that Shannon will correct. On a motion of Board member Shields, seconded by Board member White, the following resolution was

ADOPTED    Ayes    5 Sellen-Gross, Shields, Slocum, White, Philip  
                         Nays    0

Resolved to approve bills.

**CLERK’S REPORT**

**Report on Revenues from Clerk’s Office for March 2022.**

Certified Copies (5)	\$ 50.00
Dog Licenses (3)	\$ 24.00 (\$62 total - \$3.00 Ag & Markets population control fund)
Building Permits (15)	\$ 2122.00
Paid to Supervisor	\$ 2186.00

## BOARD MEETING

April 13, 2022 – Page 2

### RESOLUTION 29-2022 CLERK'S REPORT

On a motion of Board member Shields, seconded by Board member Philips, the following resolution was

ADOPTED   Ayes    4 Sellen-Gross, Shields, Slocum, White, Philips  
              Nays     0

Resolved that the March 2022 Clerk's Report be approved.

### CODE ENFORCEMENT REPORT

March 9

- Meet Mr. Nuttle in Office on Permit
- Attend online CC Hazard Mitigation Plan (reporting)

March 11

- Questions on Rabbit Run Project

March 14

- Inspection Brooks Road

March 15

- Call Mr. Moore Brooks Rd Fireplace
- Make Appointment for powers rd. subdivision
- Received Email about Fire Lane information

March 1

- Office Hours
- Meet with resident about joining properties for addition (set back)
- Meet with Charles regarding Powers Rd subdivision (meets all requirements for lot size)
- Meet with Lev King Ferry Winery upcoming events and operating permits
- Also reviewed request for area variance for permit on Stage at Winery
- Answer questions on Compensation requirements for resident
- Spoke with Doug Fult regarding garage permit
- Research property for buildings without permits
- Inspection on Lane Road

March 18

- Answer Emails
- Answer questions on portable occupancy Honoco Rd

March 22

- Email response for variance and Flood Law

March 23

- Office Hours
- Message from Al Romano called back Lane Rd project
- Issued Operating permits 22-08S thru 22-14S to Treleaven
- Emailed fire Chiefs (King Ferry and Genoa) with schedule of events
- Review Application for Crown Castle Cell Tower

March 30

- Office Hours
- Issue Permit 22-15 Crown T-Mobile

## BOARD MEETING

April 13, 2022 – Page 3

- Issue Permit 22-16 to Matthew Knapp
- Message from Al Romano
- Meeting with Dave from King Ferry Hotel about project
- Spoke with Diane Eldred about Lane Rd Trailer
- Spoke with Cecile about Lane Rd hold downs
- Spoke with Mary on Mahaney Rd about Solar
- Follow up file for Variance

April 5

- Spoke with Iva about meeting 999 Rt 34B
- NYSBOC Code Training

April 6

- NYSBOC Code Training

April 7

- NYSBOC Code Training (24 hours completed for certification)

April 8

- Call from MPK for Final inspection Brooks Rd
- Call about Certificate of Occupancy Genoa Hotel for Liquor License

April 11

- Call from Shaw and Murphy Law firm regarding Powers Rd division

April 12

- Sunset Exteriors called for Framing inspection Maple Street
- Call from Mike May for roofing permit 8866 State Rt 90

April 13

- Inspection 23 Brooks Road for Final Not completed
- Inspection 1185 Maple Street Framing
- Follow up on pump damage at Gas Station
- Office Hours, message from Susan Hanna landlord complaint, message Chris Drew questions on Lane Rd project.
- Review Permit 403 Lake Road also review Variance for 658 Lake Road
- Issue Permit 22-17 871 Fire Lane 8 Thomas Komoroski New House
- Issue Permit 22018 8866 State Rt 90 Roof
- Meet with Lev regarding Emergency plan for Winery Events

Variance for Treleaven–Extension of the band stand was granted by the Variance Board Mtg 4/6/22

## **HIGHWAY REPORT**

Plows and sanders were taken off the trucks, started hauling material for highway projects and repairs this summer. Jeff and Steve are cleaning road ditches. Paul is working with Hunt Engineering and Cayuga County Soil and Water to solve the flooding issues on North Street. Also talking with Hunt about replacing Bickel's Bridge on Creek Road. Water Department: Chris has taken and passed his Grade C water Certification and will be taking his Grade D next month.

## BOARD MEETING

April 13, 2022 – Page 4

Paul presented a letter to Lorie requesting “Unqualified Abandonment” of a section of Sharpsteen Road. Todd Eldred and George Nettleton (property owners adjacent this section) provided letters to support this section to be closed under the unqualified abandonment proceedings. Paul provided Certificate of Unqualified Abandonment for the extension segment of Sharpsteen Road. Signed by both Lorie and Paul. Board needs to sign the document.

### RESOLUTION 30-2022 **APPROVAL for Unqualified Abandonment for the extension of Sharpsteen Road.**

On a motion of Board member White, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, White, Philips

Nays 0

Resolved that Sharpsteen Road is “Unqualified Abandonment.”

Shannon will have to send in a certification of abandonment and file with County

### **WATER REPORT**

Shannon Armstrong

Total – 1.9 million gallons

Average for day- 62.5 thousand gallons

### **COMMITTEE REPORTS**

Water District – Pete Compton sent in Water Quality Report for 2021. Needs to be posted on Website, Facebook (Cheryl), Bulletin Boards, Meeting Room, and offices. A “blurb” will be added to the water billing on May 1<sup>st</sup>.

Bldg & Grounds – Pam noticed the floorboards on the east side of the meeting room, between tables, are looser than the others. Joe said he would check the flooring out this week.

Programs and Grants: Swim program is a go for the 3-week program. We haven’t heard back from Ledyard on the Swim program. Venice and Scipio will be presenting this request at their board meetings this week and hopefully move forward on hiring people for that program.

### **OLD BUSINESS/UPDATES**

Fund Policy still needs to be reviewed. Because we have the 3 grants in process, we must wait to hear back from the status of grants before suggesting our Fund Balance Policy. Funds we have may need to be used to assist in these grant fund processes.

ARPA documentation – The first report is due April 30<sup>th</sup>.

FEMA grant (washout on gully)– needs to be finished by April 30<sup>th</sup>.

FEMA Hazard grant – Issues on North Street along with generators at Town Hall, Water and Town Barn.

Highway handbooks handed out last week.

BOARD MEETING

April 13, 2022 – Page 5

**NEW BUSINESS**

New Local Law-Code Enforcement (CELL) for the Town of Genoa because of updated code enforcement requirements. A public hearing at the May board meeting will be advertised by the town clerk.

RESOLUTION 31-2022 **APPROVAL to hold a public hearing at the May board meeting.**

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, White, Philips  
Nays 0

Resolved to have a public hearing at May meeting. We will be putting that in the paper.

RESOLUTION 32-2022 **APPROVAL accepting the authorization of 3 people for the town of Genoa having access to the town of Genoa accounts.**

On a motion of Board member Slocum, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, White, Philips  
Nays 0

Resolution – Cayuga Lake National Bank Resolution of Authority for Lorie, Cheryl, and Shannon.

Lorie received an email from Technology Consultants asking us to hire them to review our records and digitize them using their program. Will cost around 10k. This is too costly and may be revisited in a couple years.

Monroe County has passed a resolution to provide tax break on EMS volunteers and volunteer firemen. Cayuga County is discussing property tax relief for volunteer firemen and EMS volunteers. Guy VanBenschoten looking into a 10% reduction in property taxes for volunteers. We are waiting to hear back from Hans Pecher, Cayuga County legislature, as to the criteria to be used for support this endeavor.

Assessor/Heather Garner report: The Grievance Day has been set for May 31, 2022. Heather has office hours at Town of Genoa every other Tuesday, 10:00-3:00pm. Times and dates need to be posted on website and on her phone message. She is currently setting up her May schedule. We will post to Facebook and Website.

Discussion of Assessor's office hours at 3.5 hours/week, which the Board had originally agreed upon. Heather said she could only do the one full day/month and continue to meet with people only by appointment. The Board needs Heather's hours for the rest of April, May and June so that this can be shared with the public in the Shopper, our Facebook and Website.

RESOLUTION 33-2022 **APPROVAL to postpone the decision that was agreed upon until after June 1 and the Assessor's hours get published May 1. April-August by appointment only.**

BOARD MEETING

April 13, 2022 – Page 6

On a motion of Board member Shields, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 3 Shields, Slocum, White, Philips

Nays 1 Sellen-Gross

Resolution – Postpone decision until after June 1.

Genoa Tower – The repair quote for the Genoa Tower that was damaged by ice back in 2019, before Covid, has gone up \$19k (was originally \$53200). We got an insurance check for \$30k back before Covid. The Board agreed that Paul should send a copy of the new bill to the insurance company. We are also waiting on quote on liability insurance for the ball field, updated insurance cards for trucks.

With no further business, on a motion of Board Member Shields, seconded by Board Member Slocum, the Public Hearing was closed at 7:30 p.m. Carried unanimously.

The Board then went into Executive Session discussing appointed officials. The session was closed at 8:03pm with a motion by Board Member Shields and seconded by Board Member Philip. Carried unanimously.

With no further business, on a motion of Board Member Shields, seconded by Board Member Slocum, the Board meeting was closed at 8:10. Carried unanimously.

---

Shannon Armstrong, Town Clerk