

**TOWN OF GENOA REGULAR MEETING
and PUBLIC HEARING for LOCAL LAW #2 of 2022**

May 11, 2022

The Regular meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on May 11, 2022.

Present: Lorie Sellen-Gross, Supervisor Paul Wheeler, Town Highway Superintendent
Cheryl Shields, Board Member Elizabeth Graeper Thomas, Chair of CLWIO
Don Slocum, Board Member
Joe Philip, Board Member
Brandon White, Board Member (Absent)
Shannon Armstrong, Town Clerk

The Regular Board meeting and the advertised Public Hearing regarding Local Law #2 of 2022 known as “The Code Enforcement Law and Regulation Law” was called to order at 6:30 p.m. by Supervisor Lorie Sellen-Gross with the Pledge of Allegiance to the Flag.

Visitors: Elizabeth Graeper Thomas, Chair of the Cayuga Lake Watershed, Robert Ward, John Connor, Virginia Tong, Jacob Bancroft and Kasey McKelvey and their son.

Elizabeth Graeper Thomas gave a presentation on the Cayuga Lake Watershed which is spread over 7 counties, and 50 municipalities that extend 38 miles in length. A little over 4 miles of the 38 mentioned is within the Town of Genoa. The Town of Genoa is a member of this organization and submits their dues on a yearly basis. If anyone is interested in knowing more of her presentation, there are copies available at our Town Hall.

Next at this meeting, the Town Board heard concerns regarding the washout of the gully across from the Highway Department that caused damage on the south side of their properties. The Town Supervisor explained that the process of applying for FEMA funds and Hazard Mitigation Grant Program (Due 6/1/22) is a time intense process and that the town has been working on resolution to the road washout at the gully and to the damage to the south end of their properties. Whether or not the town receives any funding towards this will not be known for several months. If awarded, receiving funds will be another timeline to deal with.

Next, the Town Board continued reviewing agenda items:

RESOLUTION 34-2022 APPROVAL OF April 13, 2022 MINUTES

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved to adopt the April 13, 2022 minutes.

No Budget Transfers/Transfer of Funds

RESOLUTION 35-2022 APPROVAL of the SUPERVISOR’S April 2022 FINANCIAL REPORT

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved to approve the Supervisor's Financial Report through April 2022.

RESOLUTION 36-2022 **APPROVAL OF BILLS**

Approval to pay the bills except for two (Staples, Supervisor's Voucher) that need to be reviewed to be sure they are correct and not a duplicate. If they are correct these bills will be included for payment.

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved to approve the bills as presented.

CLERK'S REPORT

Report on Revenues from Clerk's Office for April 2022.

Certified Copies (0)	\$ 0.00
Dog Licenses (5) control fund)	\$ 47.00 (\$54.00 total - \$7.00 Ag & Markets population control fund)
Building Permits (2)	\$ 420.00
Paid to Supervisor	\$ 467.00

RESOLUTION 37-2022 **CLERK'S REPORT**

On a motion of Board member Shields, seconded by Board member Philips, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philips
Nays 0

Resolved that the April 2022 Clerk's Report be approved.

CODE ENFORCEMENT REPORT

April 18

- Brian Jackson questions on zoning Honoco Rd
- Email Permit for garage

April 19

- Respond to email requesting more info for garage permit

April 20

- Inspection 1170 Oberon drive Framing
- Office Hours
- Spoke with Andy Hildreth Septic?
- Call Al Roy for D square info 1170 Oberon
- Answer questions for King Ferry owner
- Certificate of Occupancy for 52 Brooks Rd

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April 21

- Spoke with Todd Ward about Roof Permit

April 26

- Spoke with Doug at D Square about hurricane straps at 1170 Oberon

April 27

- Lev dropped off Permit Application and Emergency Manager Plan for events
- Crow Greenspun called about refund for permit 124 Brooks Rd as client cancelled contract.

April 28

- Tom Komoroski Called for footer inspection

May 4

- Inspection on Honoco Rd Moore
- Spoke Joe Signor about Garage permit
- Brian Kehoe concrete questions 403 Lake Rd Garage
- John Underwood renewal of permit Rt 34
- Talk with Joe Lester on Powers Rd questions
- Return phone call Grace questions on listing Fire Lane 6
- Also talked with Lindsey Garner on listings for Fire Lane 6
- Issue Permit 22-19 Greg Folk Garage 2975 Blankley Rd
- Issue Permit 22-20 Peter Saltonstall Garage 403 Lake Rd
- Jessica Hawk Renewal of Permit Rt 90 King Ferry
- Issue Permit 22-22 Peter Baildon Roof 487 Lake Road
- Issue Permit 22-23 Treleaven Wines Tent
- Issue Permit 22-24 John Oblinski Rt 34B

May 5

- Spoke with Elisabeth Clark about requirements for lot on Brooks rd
- Spoke with Mike Caster about pump repair at Pit Stop

May 7

- Text from Chief Connor about Pit Stop advised Him I have been in contact with them

May 10

- Spoke with Mike from PIT Stop regarding Shut Off for Pumps

May 11

- Inspection 1170 Oberon Drive
- Office Hours
- Contact Diane Eldred and Chris Drew regarding Lane Road Trailer
- Received Insurance information for 999 Rt 34B Permit
- Issued Permit 22-25 Honoco Road
- Inspection Lane Road

ASSESSOR'S REPORT

Town of Genoa Assessment Report for Town Board meeting May 11, 2022

During the last month I finalized details for the Tentative Assessment Roll. This includes changes in assessment for properties that were split or merged. It also included property reviews for those who have had changes over the last year. Any structures that were built, improved, demolished or altered need to be viewed to determine impact/change of market

value and assessed value. Exemptions have also been approved and calculated, denied, and/ removed as appropriate.

I picked up the Tentative Assessment Roll and change notices from Cayuga Real Property. I delivered the Roll to Town hall and mailed notices to owners. These notices include the change of assessment, exemption removals and changes in taxable status. This was the first time the new Real Property Director has run this process. There were a few hiccups and extra trips to Cayuga County Office Building, but teamwork got it all straightened out. Mailings were delayed a few days due to this process.

Last week a Town Board member met with a property owner. The board member then emailed me a request to call this property owner who had dropped off an exemption and apparently had left me a voice mail prior to the March 1st deadline. Apparently, my contact information or business card (which are available on the bulletin board in the Hall since about 2010-ish) was not given to him during their conversation and since I did not have a voicemail from him currently, or phone number provided in the email to call him, I drove down to the office to find a number for him. I left him a voicemail but have not heard back. The only reason I bring this scenario to you is that I am concerned there is an implication I did not return his call and I am not performing my job well. I strive to treat every property owner fairly, equitable and with respect. So, feel it necessary to address this to you as a Board. I return my calls. I checked my phone history and it appears that I have no incoming calls from his cell phone number. But there are 2 outgoing calls TO his number the first, on February 22, 2022 at 10:52 Am lasting 2 minutes and 10 seconds. The second is my follow up call to him this week lasting 1min 10 seconds while leaving the voicemail.

He may have called from an alternate phone number if he has left a voice. Instances that I may not “return” a call are very few. If a caller does not provide adequate and understandable contact information I may not be able to reach them. If a caller does not have voicemail set up and does not answer my return calls, I may not be able to reach them. If they call and do not leave a voicemail, I am not able to reach them. If they call and leave information stating something similar to- *This is John Doe. Just calling to let you know I dropped off X. Call me if you have questions.* If I don’t have questions, I do not call them. I have a procedure in place to provide receipts in an owner provided self-addressed stamped envelope if property owners wish to have confirmation. I explain this to every applicant I speak with and include it on the annual renewal cover letter. I am currently scheduling owners for individual assessment review appointments and for Board of Assessment Review. Please note: NYS RPTL indicates the requirements for the Assessor to be available for these appointments and the hours I am available now- Grievance Day reflect that.

MAY 17th 10am-2pm May 17th 4-8pm May 21st 9am-1pm May 31st 9am-2pm
Board of Assessment Review will be held on May 31st from 4 to 8 pm.

As always please feel free to reach out with any questions or concerns you may have. I would welcome in be included in any Assessment related conversations.

Respectfully Submitted,
Heather Garner Town of Genoa Sole Appointed Assessor

HIGHWAY REPORT

Paul Wheeler read the report as follows: The guys have about half of the material hauled for this summer's road repairs. Started ditch cleaning and culvert replacements, we used our shoulder machine in Scipio for the first time it worked well. Working on a plugged culvert on South Street, looks like it will need replacing. Had Binns Excavating clean around the two cross culverts on Oberon Drive. (The ones down in the gully.). Venice and Genoa worked together paving intersections on East Genoa and Stewarts Corners Roads.

No Dog Control Report

WATER REPORT

Shannon Armstrong

Total - 1,845,000 gallons

Average - 61,500 gallons

COMMITTEE REPORTS

- Water District Report: No report.
- Bldg. & Grounds: Joe will look at replacing cracked window on north side of bldg.
- Programs and Grants: 2022 Swim and Recreation Program – All towns agreed to the Swim and Recreation Program. Ian Murray will be the Swim Director. Will be approving the other instructors for this program in June.

OLD BUSINESS

Tabling the Fund Balance discussions until we get more answers from grants. If we get the funding it makes the fund balance different. ARPA: \$198k funds will be used for water hydrant valve exercisers (Waiting on the estimates on them), Possibly two businesses will use 8k in aggregate towards their loss of business during COVID business shutdowns, and the request of (\$36k) from Southern Cayuga Ambulance towards a new ambulance.

RESOLUTION 38-2022 APPROVAL TO USE ARPA MONEY TOWARDS NEW SOUTHERN CAYUGA AMBULANCE

On a motion of Board member Shields, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip

Nays 0

Resolved to approve \$35,910 as the town's portion towards SCIA's new ambulance.

FEMA Grant App 4625 for wash out of gully was withdrawn because the October rainstorm wasn't considered a disaster. This app was withdrawn.

NEW BUSINESS

Pickard & Anderson report received 4/26/22 regarding the Genoa Landfill. Samples were taken on 8/28/21 and were determined that the landfill has no impact on Salmon Creek and its impact on groundwater is negligible. These conditions have existed for several years.

The Town's Annual Financial Report was received by the State Comptroller's Office on 4/6.

Sales Tax Distribution Report for April 2020 Report – January through April the county took in \$15,577,216.12 in sales tax. The Town of Genoa’s sales tax allocation from the County for April 2022 was \$251,410.54

The town received a letter from CC Soil & Water Conservation District regarding road and stream assessments in the Owasco Lake Watershed. As part of a grant they received, they collected information on roads and streams to address the condition of some of the crossings in case future funding might become available. This information can be found at: https://naacc.org/naac_data_center_home.cfm. The CCSWCD shared that they feel this website is not user friendly.

Appointment of New Board of Review Member-Robert Ward – replacing George Nettleton who is resigning on 6/31/22 after numerous years of service. Appointment of Robert Ward is effective July 1, 2022.

RESOLUTION 39-2022 APPOINT ROBERT WARD AS NEW MEMBER TO THE BOARD OF REVIEW Effective 7/1/22

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

FEMA/Hazard Mitigation Grant (HMGP-4480): On 5/9/22 discussions with Hunt Engineering regarding placement of the expenses of the damaged gully, damaged roadway and the damage to lawns for property owners due to this washout that was not declared a disaster by them. Funding for generators for town hall and highway department will be submitted.

Code Enforcer Request: Resolution to Refund Building Permit fees per owners request w/ no work started; 10% of original paid permit is to be held back or a min of \$10 whichever it results in.

RESOLUTION 40-2022 UNUSED BUILDING PERMITS WILL BE REFUNDED 10% OF ORIGINAL PAID PERMIT, OR \$10.00 MINIMUM, WHICHEVER IS GREATER

On a motion of Board member Slocum, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Greenspun will be refunded \$558.98 because for its non-use of the original building permit. This refund is included in the bills presented for approval out of the General Fund.

New Visions request for a permit to drill horizontally under approximately 12 town roads with more horizontal drilling done on each road if necessary. Lorie requested an insurance binder, bond, and to provided us who the contractor is. New Visions is asking for an extension of their

permit contract from May 2022 thru December 2022 but the length of term should be through October of 2022.

RESOLUTION 41-2022 ACCEPT NEW APPLICATION PERMIT FOR NEW VISION TO HORIZONTALLY DRILL ON ROADS PROVIDED US

On a motion of Board member Slocum, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

RESOLUTION 42-2022 TO ADOPT LOCAL LAW #2 OF 2022 AND CLOSE THE PUBLIC HEARING ON LOCAL LAW #2 AFTER ADOPTION THEREOF

On a motion of Board member Shields, seconded by Board member Slocum, the above resolution was adopted and the Public Hearing closed

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Paul Wheeler, Highway Superintendent wants to purchase a new John Deere 2022 624 P payloader for the Highway Department from Five Star International. The cost of this new payloader is \$219,862.59 but our old 624 K is being traded-in towards it at \$138,000. Net cost for the new payloader will be \$81,862.59.

RESOLUTION 43-2022 MOTION TO BUY NEW JOHN DEERE 2022 624 P PAYLOADER

On a motion of Board member Slocum, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

With no further business, on a motion of Board Member Shields, seconded by Board Member Slocum, the Regular Board meeting was closed at 8:22. Carried unanimously.

Shannon Armstrong, Town Clerk