

TOWN OF GENOA REGULAR MEETING

November 9, 2022

The Regular meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on November 9, 2022.

Present: Lorie Sellen-Gross, Supervisor Paul Wheeler, Highway Superintendent
Cheryl Shields, Board Member
Don Slocum, Board Member
Joe Philip, Board Member (via phone)
Shannon Armstrong, Town Clerk

Absent: Brandon White, Board Member
Kevin Foster, Code Enforcement Officer

Visitors: Bob Ward, Virginia Tong

The Regular Board meeting was called to order at 6:30 p.m. by Supervisor Lorie Sellen-Gross with the Pledge of Allegiance to the Flag.

A town resident has concerns of assistance from the town assessor, garbage in a neighbor’s yard, and a concern of drugs in the town of Genoa. The Town Board is aware of two of the first two situations above and an OTR had previously been addressed regarding the garbage. The Board will be working on a hopeful resolve through conversations on the first concern.

Next, the Town Board continued reviewing agenda items:

RESOLUTION 83-2022 APPROVAL OF OCTOBER 12, 2022 MINUTES

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Philip
Nays 0

Resolved to adopt the October 12, 2022 minutes.

Three Budget Transfer/Transfer of Funds: 1) \$4500 from contingent account to ambulance fund, 2) \$3000 from water account to Power & Pumping, 3) \$200 from contingent account to unallocated municipal dues

RESOLUTION 84-2022 APPROVAL OF THE THREE BUDGET TRANSFER

On a motion of Board member Slocum, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Philip
Nays 0

Resolved to approve the Budget Transfer.

One Budget Adjustment: Payments from ARPA funds for businesses affected during the COVID pandemic when their businesses were shut down for a period of roughly 3 months. \$3462.00 to the King Ferry Bowling Center; \$4946 to Dodge City Clippers

RESOLUTION 85-2022 APPROVAL OF THE BUDGET ADJUSTMENTS TO COVER THE ARPA PAYMENTS – INCREASE THE GRANT APP LINE

On a motion of Board member Slocum, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 3 Sellen-Gross, Slocum, Philip
Nays 0
Abstained from voting Shields

Resolved to approve the Budget Adjustments.

RESOLUTION 86-2022 APPROVAL OF SUPERVISOR’S FINANCIAL REPORT

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Philip
Nays 0

Resolved to approve the Supervisor’s Financial Report through October 31, 2022 with the transfer that was made and approved.

RESOLUTION 87-2022 APPROVAL OF BILLS AFTER REVIEWING TWO ARPA PAYMENTS

On a motion of Board member Slocum, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

CLERK’S REPORT

Report on Revenues from Clerk’s Office for October 2022

| | |
|----------------------|---|
| Certified Copies (8) | \$ 80.00 |
| Marriage License (2) | \$ 35.00 |
| Dog Licenses (21) | \$ 175.00 (\$23 Ag & Markets population control fund) |
| Building Permits (3) | \$ 155.00 |

Disbursements for October 2022

| | |
|--|-----------|
| Paid to Supervisor | \$ 445.00 |
| Paid to NYS Health Dept. for Marriage Lic. | \$ 35.00 |

RESOLUTION 88-2022 CLERK’S REPORT

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved that the October 2022 Clerk’s Report be approved.

CODE ENFORCEMENT REPORT

October 12

- Attend Board Meeting

October 19

- Meeting at 999 Rt 34B about Halloween Gala and building use
- Office Hours
- Meet with Frank about Property requirements lot size Fire Lane 6
- Email regarding complaint on Stevens Road
- Attend webinar on First Amendment Audits and how to respond

October 20

- Phone call from Chester Ferguson received his response to the OTR and while the verbiage is not appropriate for this report I did make accurate notes of our conversation. Let us say he has no intention of bringing the building up to code!

October 24

- Tom Addie about permit requirements for a 24' X 26' Aluminum structure

October 25

- Sean Nolan questions on code
- Eric Bartnick set back requirements for Brooks Road

October 26

- Inspection on Maple Street and Footer Inspection on South Street
- Meet Matt Minor Issued Permit 22-46 553 Tupper Rd repair Porch
- Charles Rameizl Bartnick Road Issued Permit 22-47 repair porch
- Plumbing Inspection Rt 34B

November 1

- Chad Tracy called about project 391 Powers Road

November 2

- Meeting at 391 Powers Road Advised need stamped drawings for proposed project to obtain permit and needed Demo permit
- Final inspection for 1468 Powers Road Pole Barn
- Office Hours
- Issue OTR Helen Crisa Rt 90 and Brandon Ryan Sr Rt 90
- Issue demolition Permit 22-48 for 391 Powers Road
- Final Inspection 1173 Oberon Drive Permit 21-43 Certificate of Occupancy

November 3

- Email from Elite Homes with additional information for permit

November 4

- Spoke with Marty Gardner about fence and leaves

November 9

- Deck Framing inspection 11167 State Rt 90
- Follow up on OTR Rt 34B [Old King Ferry School]
- Office Hours
- Issue Permit 22-49 for New Home at 104 Brooks Road
- Print Email for Septic Approval CC Health 620 Sharpsteen Road
- Submit C404 Report to US Census
- Prepare Report for Board Meeting

ASSESSOR REPORT –
(see attached PDF file)

HIGHWAY REPORT

Paul Wheeler

Plow equipment is serviced and ready for winter, salt shed is full of sand and salt mixture. Finished ditching Hill Road. Cayuga county soil and water hydro seeded Hill Road to prevent ditch erosion. Removed tree stumps on North Street. Helped the Village and Town of Moravia do some paving. We put shoulders on the section of Sills Road that was paved last month.

DOG CONROL REPORT – The monthly invoice was higher due to a runaway dog on Maple Street which needed to be housed overnight.

WATER REPORT

Read by Paul Wheeler: Water Department flushed hydrants on October 17th. Repaired leak at Clearview and Route 90.

Total for month- 3,124,700 gallons
Daily Average - 100,070 gallons

COMMITTEE REPORTS

Building/Grounds- Carpets are tattered on the basement level. Joe will be checking into replacing or putting a heavy-duty carpet runner on the area.

PROGRAMS AND GRANDS

Food Giveaway: 375 boxes of food from the Food Bank of Central NY will be given away and is part of the Nourish NY Program. The Towns of Genoa and Venice are assisting with this Food Giveaway on Saturday 12/3, 8:30-11am at the Genoa Fire Department or until out of this food. Unlike in the past ventures, the residents from the Town of Venice and Genoa will be the only benefactor of this give away this time.

OLD BUSINESS/UPDATES

Use of the ARPA money available is down to \$162k. Some portion of this money will be used for tile replacement from damage to the west water tower. All ARPA funds need to be obligated by December 31, 2024. Still discussing the playground possibility. Parkitects will be invited to come discuss the drawings. Will look into in-kind help with building it and a survey will be drafted and sent out to the Town of Genoa property owners.

Cyber Security Policy – Synergy IT Solutions is working on the policy and making sure we are following the policy.

Trainings: Workplace Violence, Harassment/Discrimination, Hazard Awareness – November 15 and November 30th.

Building Needs: Looking to hire someone to paint all the rooms on the first floor of the Town Hall, except the large meeting room.

NEW BUSINESS

RESOLUTION 89-2022 TO ACCEPT THE NYSLRS STANDARD WORKDAY FOR THE TOWN HISTORIAN

On a motion of Board member Slocum seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved to accept the standard workday for the Town Historian.

RESOLUTION 90-2022 TO CONTRACT WITH SYNERGY IT SOLUTIONS TO UPGRADE THE EXISTING TECHNOLOGY

On a motion of Board member Philip, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Slocum, Philip
Nays 0

Resolved to contract with Synergy IT Solutions.

The SCIA is discussing the possibility of changing the way they calculate the Town's annual ambulance contract amount.

Federal Market Values – CLNB Market Securities are locked up until 2025.

Sales Tax 3rd Quarter – Is increasing significantly. There is a big discrepancy of what we are getting and what we have budgeting for.

First Amendment Audit discussion and what town employees need to know to work with individuals who may show up.

Music at Treleaven – Lev has agreed to have music only on Friday nights. We will receive a music listing by the end of 2022. Music will end at 9:00.

A special town board meeting will take place Wednesday, November 16 to discuss the hazard mitigation plan, handbook changes, and assessor concerns.

Reviewed the 2023 Preliminary Budget as a second review.

With no further business, on a motion of Board Member Shields, seconded by Board Member Slocum, the Budget Hearing was adjourned at 7:45 p.m. Carried unanimously

The regular meeting was adjourned at 8:00pm on a motion of Board Member Shields, seconded by Board Member Slocum. Carried unanimously.

Shannon Armstrong, Town Clerk