

## **TOWN BOARD OF GENOA REGULAR**

**August 13, 2025**

The Regular Town Board Meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on August 13, 2025

Present       Don Slocum, Supervisor       Paul Wheeler, Highway Superintendent  
                 Joe Philip, Board Member  
                 Cheryl Shields, Board Member  
                 Albert Armstrong, Board Member  
                 Kristi Gans, Board Member  
                 Shannon Armstrong, Town Clerk

The Regular Board meeting was called to order at 6:30 p.m. by Supervisor Don Slocum with the Pledge of Allegiance to the Flag.

### **RESOLUTION 50-2025    APPROVAL OF BOARD MINUTES FROM JULY 9<sup>TH</sup>, 2025** **BOARD MINUTES**

On a motion of Board member Philip, seconded by Board member Shields, the following resolution was

ADOPTED    Ayes    5 Slocum, Philip, Armstrong, Gans, Shields  
                 Nays    0

Resolved to approve the Board Minutes from 7/9/2025.

### **RESOLUTION 51-2025    APPROVAL OF SUPERVISOR'S FINANCIAL REPORTS FOR JULY 2025**

On a motion of Board member Armstrong, seconded by Board member Gans, the following resolution was

ADOPTED    Ayes    5 Slocum, Philip, Armstrong, Gans, Shields  
                 Nays    0

Resolved to approve the Supervisor's Financial Reports for July 2025.

The Town of Genoa received a check 7/20/2025 for sales tax in the amount of \$216,677.40. This will be deposited in the General Fund and the Highway Equipment Fund. A check from NYS – Temporary Municipal Assistance also sent a check for \$757.00 to the ToG and it will be deposited in the General Fund.

### **RESOLUTION 52-2025    APPROVAL OF BILLS AS PRESENTED**

On a motion of Board member Shields, seconded by Board member Philip, the following resolution was

ADOPTED    Ayes    5 Slocum, Philip, Armstrong, Gans, Shields  
                 Nays    0

Resolved to accept the approval of the July 2025 bills as presented.

**CLERK'S REPORT**

**Report on Revenues from Clerk's Office for July 2025**

|                       |                                                             |
|-----------------------|-------------------------------------------------------------|
| Certified Copies (16) | \$ 160.00                                                   |
| Marriage License (0)  | \$ 00.00                                                    |
| Dog Licenses (16)     | \$ 160.00 (\$16.00 to Ag & Markets population control fund) |
| Building Permits (7)  | \$ 475.00                                                   |

**Disbursements for July 2025**

|                    |           |
|--------------------|-----------|
| Paid to Supervisor | \$ 795.00 |
|--------------------|-----------|

RESOLUTION 53-2025 **CLERK'S REPORT**

On a motion of Board member Shields, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Slocum, Philip, Armstrong, Gans, Shields

Nays 0

Resolved that the July 2025 Clerk's Report be approved.

**CODE ENFORCEMENT OFFICER REPORT**

Presented by Kevin Foster

July 14

- Resident on Indian Field Rd about OTR
- Notice of project completion Triangle

July 15

- Email 1058 Bradley Street and demolition of house
- Call for inspection Rt 90
- Call from resident on electrical requirements

July 16

- Meeting at 9999 State Rt 90 about change of occupancy
- Office Hours
- Issue permit for Wheat Harvest festival
- Inspection Genoa Lansing Townline Rd

July 17

- Email CC Health 9999 State Rt 90 and 961 Fire Lane 8

July 22

- Questions on shed permit
- Questions 1078 Bradley Street
- Questions for repairs Genoa-Lansing Townline Rd

July 23

- Spoke with architect about house on FL 2 elevation requirements
- Paperwork
- Office Hours
- Meet with resident on blower door test
- Issue OTR in person on Powers Road

## BOARD MEETING, TOWN OF GENOA

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July 28

- Advised owner on Indian Field Rd needed Health Department approval prior to any future action
- Answered Local Law Questions

July 29

- Received Air Quality Report for 8694 State Rt 90

July 30

- Office Hours
- Cert. of Compliance 1821 Atwater Rd
- Issue Permit 25-32 716 Bartnick Rd Solar Installation
- “        “        25-33 677 Lake Rd Roof permit
- Close 2800 Hill Rd and 1181 Clearview Permits
- Cert. of Compliance 9973 State Rt 90 Electric Car charger
- OTR 2611 Genoa Lansing Townline Rd Property Maint.
- OTR 589 State Rt 34B Building condition

July 31

- Call on 1061 North Street Halco
- Questions on 21 Oberon Drive

August 4

- Email with Compensation info for 21 Oberon Drive
- Email from Halco for permit

August 5

- Email CC Health 418 Route 34 septic approval

August 6

- Call about Indian Field Rd OTR

August 11

- Email about subdividing property

August 12

- Impact Carpentry make appointment for 21 Oberon Drive

August 13

- Inspection East Genoa
- Office Hours
- Meeting with owner about project on Rt 34
- Meeting about requirements to reinstate permit
- Issue Permit 25-35 21 Oberon Drive Siding and Windows
- Meeting at site to ensure instructions are followed
- Submit Report

**SUPERINTENDENT OF HIGHWAYS REPORT**

Presented by Paul Wheeler

1. Paved Bartnick Rd from Five Corners to Center Rd.
2. Helped Town of Niles pave (3 days)
3. Changed a cross culvert on Creek Rd.
4. Genoa and Venice worked together cutting road shoulders.
5. Helped the Town of Summer Hill with some paving.
6. Chip sealing in Town of Niles.

Soil & Water sent a \$6862.90 to cover the Town of Genoa costs for the Blakley Road washout. Paul turned in the time/stone to Soil & Water, and they sent a check to cover this. The project was “no cost” to the Town of Genoa.

**WATER REPORT**

Total for month of July 2025 – 3,614,740 gallons (July 2024: 2,810,020 gallons)

Daily Average for month of July 2025 – 116,600 gallons

The high consumption was due to the leak that was discovered in the pit down at the west side of Little Hollow on the North side of the road.

**RESOLUTION 54-2025 APPROVAL TO ACCEPT THE QUOTE OF \$918.78 FOR THE NEW COMPUTER FOR THE WATER DISTRICT**

On a motion of Board member Shields, seconded by Board member Armstrong, the following resolution was

ADOPTED Ayes 5 Slocum, Philip, Armstrong, Gans, Shields  
Nays 0

Resolved to accept the quote of \$918.78 to purchase the new computer for the pump house.

**DOG CONTROL**

Number of Complaints: 2

Dogs Seized and Sheltered: 0

Dogs Redeemed: 0

Dog Adopted: 0

Dogs Advertised: 0

Dogs Euthanized: 0

Licenses Written: 0

Notice to Comply Wrote: 1

Appearance Tickets Issued: 0

Lost & Found Matches: 0

Notes: Attended Cornell Shelter Medicine Conference in July.

**Committee Reports**

Water District:

1. Installed water service Rt 90 King Ferry
2. Repaired water leak Rt. 90 (Little Hollow)
3. Water level in Town well's Extremely low.

Buildings and Grounds – Albert did receive a quote from Jason Lovejoy to power wash and treat the wooden walkway and the stairwell in the front of the Town Hall.

**RESOLUTION 55-2025 APPROVAL OF HIRING JASON LOVEJOY TO POWERWASH, PREP AND SEAL ALL PRESSURE TREATED WOOD AT THE TOWN HALL.**

On a motion of Board member Philip, seconded by Board member Gans, the following resolution was

ADOPTED Ayes 5 Slocum, Philip, Armstrong, Gans, Shields  
Nays 0

Resolved to hire Jason Lovejoy to work on the pressured treated wood in front of Town Hall.

**Old Business**

Water District Extension – Don talked to Matt about the extremely low water issue the Town of Genoa is currently in. It was brought up about Local Laws of 1972 and 1982 where the water will be shut off to businesses and farms when the water level is at a dangerous low level.

**New Business**

The State has a new rule that the municipal websites need to end in “.gov.” Don has contacted our tech support, Extra Mile to assist with getting this process started. Don is working on renewing the insurance quotes for town insurance, waiting on the fire districts to send Don their information. SCAT VAN would like the Town of Genoa to contribute \$750.00 funding for the year 2026. The electric supply, NOCO, wants to renew it for another year.

**RESOLUTION 53-2025 APPROVAL FOR SUPERVISOR TO SIGN NOCO RENEWAL CONTRACT FOR ANOTHER YEAR**

On a motion of Board member Shields, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Slocum, Philip, Armstrong, Gans, Shields  
Nays 0

Resolved to allow the supervisor to sign the NOCO contract for another year.

The Regular Meeting was adjourned at 7:10pm on a motion by Board Member Shields and seconded by Board Member Gans. Carried unanimously.

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Shannon Armstrong, Town Clerk