

TOWN BOARD OF GENOA REGULAR

October 8, 2025

The Regular Town Board Meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on October 8, 2025

Present Don Slocum, Supervisor Paul Wheeler, Highway Superintendent
 Joe Philip, Board Member
 Cheryl Shields, Board Member
 Albert Armstrong, Board Member
 Kristi Gans, Board Member
 Shannon Armstrong, Town Clerk

The Regular Board meeting was called to order at 6:30 p.m. by Supervisor Don Slocum with the Pledge of Allegiance to the Flag.

RESOLUTION 61-2025 APPROVAL OF BOARD MINUTES FROM SEPTEMBER 10, 2025 BOARD MINUTES

On a motion of Board member Shields, seconded by Board member Gans, the following resolution was

ADOPTED Ayes 5 Slocum, Philip, Armstrong, Gans, Shields
 Nays 0

Resolved to approve the Board Minutes from 9/10/2025.

RESOLUTION 62-2025 APPROVAL OF SUPERVISOR'S FINANCIAL REPORTS FOR SEPTEMBER 2025

On a motion of Board member Shields, seconded by Board member Gans, the following resolution was

ADOPTED Ayes 5 Slocum, Philip, Armstrong, Gans, Shields
 Nays 0

Resolved to approve the Supervisor's Financial Reports for September 2025.

Transfer of Funds – The NYSOSC deposited \$10828 in the Water fund and this amount will be transferred into the General account.

RESOLUTION 63-2025 APPROVAL OF BILLS AS PRESENTED

On a motion of Board member Shields, seconded by Board member Gans, the following resolution was

ADOPTED Ayes 5 Slocum, Philip, Armstrong, Gans, Shields
 Nays 0

Resolved to accept the approval of the September 2025 bills as presented.

CLERK'S REPORT

Report on Revenues from Clerk's Office for September 2025

Certified Copies (1)	\$ 10.00
Marriage License (0)	\$ 00.00
Dog Licenses (14)	\$ 154.00 (\$18.00 to Ag & Markets population control fund)
Building Permits (7)	\$ 459.50

Disbursements for September 2025

Paid to Supervisor	\$ 631.00
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RESOLUTION 64-2025 CLERK'S REPORT

On a motion of Board member Shields, seconded by Board member Armstrong, the following resolution was

ADOPTED Ayes 5 Slocum, Philip, Armstrong, Gans, Shields
 Nays 0

Resolved that the September 2025 Clerk's Report be approved.

CODE ENFORCEMENT OFFICER REPORT

Presented by Kevin Foster

September 10

- Stop Work Order Tupper Rd
- Inspection Rt 34 South

September 11

- Two phone Calls on Stop Work Order

September 15

- Call from Lakeside Kanga roofing for inspection 677 Lake Road

September 17

- Office Hours
- Issue Permit 25-42 Route 90 Stairs
- File Forms
- Back Up Hard Drive Records

September 24

- Call from Homesite referred to Sterling
- Call from Corey property Rt 90 lot line adjustment
- Issue Permit 25-43 546 Tupper Road Stairs
- Issue Permit 25-44 Renewal Permit 553 Tupper Road
- Spoke with Jim Impact Carpentry (Oberon Drive Project)
- Spoke with Joe permit requirements East Genoa Property
- Inspection Sills Road

September 25

- Questions on minimum house square footage allowed
- Answer questions on foundation work

September 26

- Questions answered on foundation work Oberon Drive

September 29

- Questions from Jim Impact Carpentry
- Email requesting if permits are required for cell tower at 8407 Route 90

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October 1

- Condemned Sign up on Bradley Street
- Framing Inspection Sills Road
- Pole Barn inspection Mahaney Road
- Inspection Lake Road House Set
- Office Hours
- Issue Permit 25-45 Binns 8777 State rt 90 Demo Rear of Building
- Issue Permit 25-46 Doeing 340 Indian Field Rd 12 X 20 Lean Too
- Issue Permit 25-47 Podzimek 1158 Oberon Drive correct framing issues
- Issue Permit 25-48 Rumpelstiltskin 512 State rt 34 9 X 12 Deck
- Sent follow up letter to Wilmington to demolish house Bradley Street

October 7

- Text for appointment to get building permit

October 8

- Inspection Oberon Drive
- Property Maintenance Inspection Powers rd., Rt 34B
- Follow up permit Fire Lane 1
- Office Hours
- Letter to Fire Lane 1 permit expired
- Issue Permit 25-49 Signor 975 State Rt 34 Roof house & attached garage
- Issue Permit 25-50 Lipfert 8759 State Rt 90 Windows & Siding
- Meet with resident on Fire Lane encroaching on property lines
- Letter to Impact Carpentry on framing corrections (Oberon Drive)
- Send in Report

ASSESSOR REPORT

Jay Franklin provided a schedule of office hours for the Town of Genoa, Town of Venice and Town of Scipio.

SUPERINTENDENT OF HIGHWAYS REPORT

Presented by Paul Wheeler

1. Chip sealing Town of Venice.
2. Paving Town of Niles.
3. Chip sealing Town of Ledyard.
4. Paving Town of Venice.
5. Roadside mowing.
6. Hauled in sand mixed with salt, salt barn is full for winter.
7. Installed county radios in F-250 and F-550.
8. Working on salt/sand spreaders.
9. Paul attended Fall Highway conference.

WATER REPORT

Total for month of September 2025 – 3,068,630 gallons (September 2024: 2,925,140 gallons)

Daily Average for month of September 2025 – 102,287 gallons

DOG CONTROL

Number of Complaints: 3

Dogs Seized and Sheltered: 1

Dogs Redeemed: 0

Dog Adopted: 0

Dogs Advertised: 0

Dogs Euthanized: 1

Licenses Written: 0

Notice to Comply Wrote: 3

Appearance Tickets Issued: 0

Lost & Found Matches: 0

Notes: 9/17 NYS Ag & Markets DCO and Shelter inspections. Satisfactory.

Received back new contract for next year.

Dog hit by car on Sills Rd. Euthanized on vets recommendation due to injuries.

Committee Reports

Water District: 1. Water level in wells is extremely low. 2. Repaired water leak on altitude valve in the Genoa tower water pit. We agreed to make a Facebook post to have residents continue to conserve water and limit water usage. Cheryl will draft a letter to send to the five commercial properties to alert them of the critical water level, and the need to shut their water off if necessary.

Building & Grounds: Jason Lovejoy has completed the work on the wooden walkway and front door area. Albert contacted Scott Ward about a quote for awnings on the East side of the Town Hall, over the Town Court doorway.

Old Business

RESOLUTION 65-2025 APPROVAL TO TRANSFER THE WATER TRUCK TO THE HIGHWAY DEPARTMENT FOR THE COST OF \$18,000

On a motion of Board member Philip, seconded by Board member Armstrong, the following resolution was

ADOPTED Ayes 5 Slocum, Philip, Armstrong, Gans, Shields

Nays 0

Resolved to transfer the water truck to the highway department.

APC Tower 99-year lease proposal – Kevin Foster, Code Enforcement Officer, said the tower company is seeking to get a permit to put antennas on the tower. Don will work with Kevin on what the company is doing.

New Business

2026 budget discussion – There will be a public budget workshop on Wednesday November 5 at 6:30pm. This public meeting will also look at approving a Local Law to exceed the town's tax cap.

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The Regular Meeting was adjourned at 7:10pm on a motion by Board Member Shields and seconded by Board Member Gans. Carried unanimously.

Shannon Armstrong, Town Clerk