

**TOWN BOARD OF GENOA REGULAR MEETING****December 10, 2025**

The Regular Town Board Meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on December 10, 2025

Present	Don Slocum, Supervisor Joe Philip, Board Member Cheryl Shields, Board Member Albert Armstrong, Board Member Kristi Gans, Board Member Shannon Armstrong, Town Clerk	Paul Wheeler, Highway Superintendent
---------	--	--------------------------------------

The Regular Board meeting was called to order at 6:30 p.m. by Supervisor Don Slocum with the Pledge of Allegiance to the Flag.

Visitor: Anton Parseghian – Anton discussed the County Planning Meeting, which he is a member of and represents the Town of Genoa. Local towns have projects that might affect the planning of the county. The Town of Genoa needs to update the town plans, which were last completed in 2012. Anton advised the board to form a Planning Committee for any projects or regulations we want to put in place for the town. Joe Philip said he would lead the committee.

**RESOLUTION 70-2025 APPROVAL OF BOARD MINUTES FROM NOVEMBER 12, 2025 BOARD MINUTES**

On a motion of Board member Shields, seconded by Board member Armstrong, the following resolution was

ADOPTED    Ayes  5 Slocum, Philip, Armstrong, Gans, Shields  
                  Nays  0

Resolved to approve the Board Minutes from 11/12/2025.

**RESOLUTION 71-2025 APPROVAL OF SUPERVISOR'S FINANCIAL REPORTS FOR NOVEMBER 2025**

On a motion of Board member Shields, seconded by Board member Gans, the following resolution was

ADOPTED    Ayes  5 Slocum, Philip, Armstrong, Gans, Shields  
                  Nays  0

Resolved to approve the Supervisor's Financial Reports for November 2025.

The Town of Genoa received a mortgage tax check for \$8567.40 and a Court Traffic Diversion fee check for \$150.00

**RESOLUTION 72-2025 APPROVAL OF BILLS AS PRESENTED**

On a motion of Board member Shields, seconded by Board member Philip, the following resolution was

ADOPTED    Ayes  5 Slocum, Philip, Armstrong, Gans, Shields  
                  Nays  0

Resolved to accept the approval of the November 2025 bills as presented.

BOARD MEETING, TOWN OF GENOA

December 10, 2025 Page 2

**CLERK'S REPORT**

**Report on Revenues from Clerk's Office for November 2025**

Certified Copies (0)	\$ 00.00
Marriage License (0)	\$ 00.00
Dog Licenses (12)	\$ 127.00 (\$14.00 to Ag & Markets population control fund)
Building Permits (6)	\$ 440.00
<b>Disbursements for November 2025</b>	
Paid to Supervisor	\$ 567.00

**RESOLUTION 73-2025 CLERK'S REPORT**

On a motion of Board member Shields, seconded by Board member Armstrong, the following resolution was

ADOPTED Ayes 5 Slocum, Philip, Armstrong, Gans, Shields  
Nays 0

Resolved that the November 2025 Clerk's Report be approved.

**CODE ENFORCEMENT OFFICER REPORT**

Presented by Kevin Foster

November 12

- Office Hours
- Call from Resident about fence requirements
- Answer questions on foundation requirements

November 16

- Received pictures of in floor heating layout

November 18

- Call on 1333 McAllister

November 19

- Office Hours
- Spoke with Guy on Powers Road issue

November 21

- Call about Powers Road process

November 25

- Spoke with Chris from Trade Design project on 325 Fire Ln 2
- Inspection on Goose Street
- Office Hours
- Issued Permit 25-57 325 Fl 2 Hew Home

## BOARD MEETING, TOWN OF GENOA

December 10, 2025 Page 3

December 3

- Inspection Rt 90
- Office Hours
- Issue Permit 25-58 United Church of Genoa Rt 90 Repair Steeple

December 10

- Office Hours
- Spoke with Matt 553 Tupper Rd about permit
- Inspection Goose Street Final
- Letter for Powers Road
- Submit Report

## **ASSESSOR REPORT**

**Assessor Report – December 4, 2025**

### **Three Town ‘Cooperative’**

Irene and I have started to dig into the Towns of Venice and Scipio. Based upon our initial review of the prior year’s building permits, we expect to find the same issues in these two towns that we found in Genoa. In fact, for the first split that I did in Venice, I found 2 ‘new to the town’ barns and a large older barn complex (circa 1910) that were not being valued.

### **Exemption Renewal Applications**

I will be mailing the exemption renewal applications for Genoa on December 12 (and the rest of the towns on December 19). These include the ag-land, low-income senior, and the low-income disability exemptions.

For the ag-land exemption, I would need the application signed and returned if the land is going to be committed to ag production for the next 5 years. (and an updated lease if needed).

For the senior/disability exemptions, in most cases I need a copy of the 2024 Federal Income Tax return or if a senior doesn’t file, I would need them to fill out the income worksheet on the back. For those seniors who gave me their 2024 income already, the application will note that I have the 2024 income on file.

### **New Construction Field Work**

Irene will be starting the new construction this month. We are currently ‘tracking’ 40 building permits however I have not entered permits since October so that number will increase. March 1 is the Taxable Status Date, so what is there on March 1 is what we value for the year. But it’s nice to get the completed permits done prior to that date if possible.

BOARD MEETING, TOWN OF GENOA

December 10, 2025 Page 4

**SUPERINTENDENT OF HIGHWAYS REPORT**

Presented by Paul Wheeler

1. All trucks paving for Aurelius
2. Truck #7 serviced and repaired antifreeze leak and air leak
3. 624P loader oil change
4. Waiting for a quote from Fulton Spring to replace frame rails truck #9. The sale of the 450 truck (\$22,600) will cover the cost of the repairs.
5. Changed a cross culvert on Sharpsteen Road
6. Put plows and wings on trucks

**WATER REPORT**

Total for month of November 2025 – 2,389,960 gallons (November 2025: 2,820,510 gallons)  
Daily Average for month of November 2025 – 79,630 gallons

**DOG CONTROL**

Number of Complaints: 1

Dogs Seized and Sheltered: 0

Dogs Redeemed: 0

Dog Adopted: 0

Dogs Advertised: 0

Dogs Euthanized: 0

Licenses Written: 0

Notice to Comply Wrote: 1

Appearance Tickets Issued: 0

Lost & Found Matches: 0

**Committee Reports**

Water District: Replacing water meters and had generator at water plant serviced and repaired.

Building & Grounds: The town hall furnace was repaired for \$798.00. The issue was the air conditioning unit which is above the furnace. We will need to access the current unit and possibly replace it in the near future.

**Old Business**

2026 Final Budget was passed around

**RESOLUTION 74-2025 APPROVAL OF THE 2026 FINAL BUDGET**

On a motion of Board member Philip, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 5 Slocum, Philip, Armstrong, Gans, Shields  
Nays 0

Resolved the approval of the 2026 Final Budget.

Excellus Rates for 2026 have increased up to 13%

BOARD MEETING, TOWN OF GENOA

December 10, 2025 Page 5

**New Business**

The Town of Genoa received the 2026 agreement from Guy Krogh to continue to be the Town of Genoa lawyer.

**RESOLUTION 75-2025 AGREEMENT TO HIRE THE TOWN LAWYER FOR \$340/HOUR FOR 2026**

On a motion of Board member Gans, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Slocum, Philip, Armstrong, Gans, Shields  
Nays 0

Resolved to sign the 2026 agreement for the town lawyer.

The donation for the King Ferry Food Pantry has been \$1000 in the past. It was mentioned about increasing it due to the increase in the local people who are utilizing the food pantry.

**RESOLUTION 76-2025 AGREEMENT TO INCREASE THE DONATION TO THE KF FOOD PANTRY TO \$1200.00**

On a motion of Board member Shields, seconded by Board member Gans, the following resolution was

ADOPTED Ayes 5 Slocum, Philip, Armstrong, Gans, Shields  
Nays 0

Resolved to increase the donation to the KFFP.

Discussion regarding year-end bonuses for the Highway employees.

**RESOLUTION 77-2025 AGREEMENT TO ACCEPT YEAR-END BONUSES FOR THE HIGHWAY EMPLOYEES**

On a motion of Board member Shields, seconded by Board member Philip, the following resolution was

ADOPTED Ayes 5 Slocum, Philip, Armstrong, Gans, Shields  
Nays 0

Resolved to give the highway employees year-end bonuses.

Year-end meeting to close out the 2025 bills is scheduled for Tuesday, December 30, 2025 at 5:00pm. The organizational meeting will take place at the first board meeting of the year, January 14, 2026 at 6:30pm.

The Regular Meeting was adjourned at 7:40pm on a motion by Board Member Shields and seconded by Board Member Gans. Carried unanimously.

---

Shannon Armstrong, Town Clerk