

A Regular meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on February 10, 2010

Present: Peggy L. Bradley, Supervisor  
Lorie Fessenden, Council Member  
Cheryl Shields, Council Member  
Dale Sellen, Council Member  
Al Armstrong Jr., Council Member  
Sue Moss, Clerk

The meeting was called to order at 7:08 p.m. by Peggy Bradley with the Pledge of Allegiance to the Flag.

**RESOLUTION 29-2010**

**APPROVAL OF MINUTES**

On a motion by Shields, seconded by Armstrong, the following resolution was

ADOPTED Ayes 4 Bradley, Armstrong, Shields, Sellen  
Nays 0  
Abstain 1 Fessenden

Resolved that the Organizational Meeting minutes of January 6, 2010 were approved with the following corrections:

1. The Secretary to the Supervisor is the Bookkeeper

**APPOINTMENTS**

- a. Assessor: Heather Garner – six-year term expiring 12/31/2013
- b. Attorney to Town: Thaler & Thaler (Guy Krogh) – one-year term expiring 12/31/2010
- c. Board of Assessment Review: Five-year terms
  - (1) George Nettleton – term 9/30/2008- 9/30/2013
  - (2) Carol Robinson – term 10/1/2007- 9/30/2012
  - (3) Kenton Patchen – term 10/1/2006-9/30/2011
- d. Cleaner (Part-time): Donald Brown – one year term expiring 12/31/2010
- e. Clerk to the Water District (Part-time): Brenda Tyrrell– one-year term expiring 12/31/2010
- f. Code Enforcement Officer: Michael Piechuta – one-year term expiring 12/31/2010
- g. Court Clerk: Brenda Tyrrell– term coincides with term of Justice
- h. Deputy Highway Superintendent: Vacant
- i. Deputy Registrar of Vital Statistics: Peggy Bradley – two-year term expiring 12/31/2011
- j. Deputy Supervisor: Lorie Fessenden – one year term expiring 12/31/2010
- k. Dog Control Officer: Carl Collier – yearly contract expiring 12/31/2010
- l. Dog Enumerator: Vacant – one-year term expiring 12/31/2010
- m. Registrar of Vital Statistics: Susan Moss – two-year term expiring 12/31/2011
- n. Records Management Clerk: Lorie Fessenden – one year term expiring 12/31/2010
- o. Secretary to Town Supervisor: Bonnie Johnson – one-year term expiring 12/31/2010**
- p. Superintendent of Highways: Frank Sellen – two year term expiring 12/31/2011
- q. Town Budget Director: Peggy Bradley – one-year term expiring 12/31/2010
- r. Town Historian: Hans Pecher – one year term expiring 12/31/2010
- s. Town Payroll Officer: Bonnie Johnson– one-year term expiring 12/31/2010

**2. SCHEDULE OF SALARIES**

- a. Assessor: \$13,610 annual salary prorated monthly 1,361 parcels @ \$10.00 per/parcel.
- b. Attorney to the Town: Per current contract.
- c. Board of Assessment Review Member: \$200.00 annual salary paid 14th payroll of year.
- d. Cleaner (Part-time): \$15.00/hour.
- e. Clerk to the Water District (Part-time): \$4,000 – annual salary prorated monthly.
- f. Code Enforcement Officer: \$9,000– annual salary prorated monthly.
- g. Court Clerk: \$5,000– annual salary prorated monthly.
- h. Deputy Registrar of Vital Statistics \$10 per service as received by the Supervisor.
- i. Dog Control Officer: \$2,985/year per current contract paid \$248.75 monthly.
- j. Dog Enumerator: \$1.00/dog plus mileage at the town’s reimbursement rate.
- k. Motor Equipment Operator: \$15.00/hour for a 40 hour week with time and a half over 40 hours.
- l. Motor Equipment Operator Part-time: \$13.00/hour with time and a half over 40 hours.
- m. Registrar of Vital Statistics: \$10 per service as received by the Supervisor.
- n. Records Management Clerk: \$20.00 per hour not to exceed line item of budget.
- o. Secretary to Town Supervisor: \$7900 annual salary prorated monthly.
- p. Superintendent of Highways: \$45,000 annual salary prorated bi-weekly w/family health insurance.
- q. Town Budget Director: \$800 annual salary paid last payroll of the year
- r. Town Clerk/Tax Collector: \$10,000 annual salary prorated monthly.
- s. Town Council Member: \$3,000 annual salary paid the 25th payroll of the year.
- t. Town Historian: \$1200 – annual salary prorated monthly.
- u. Town Justice: \$7,200 – annual salary prorated monthly.
- v. Town Supervisor: \$10,000 annual salary prorated monthly.
- w. Water Maintenance Worker: \$15.50/hour with time and a half over 40 hrs.

3. With regard to Resolution 10-2010, Lorie and Al will also keep track of their hours.

RESOLUTION 30-2010

**APPROVAL OF MINUTES**

On a motion by Shields, seconded by Fessenden, the following resolution was

ADOPTED Ayes 4 Bradley, Fessenden, Armstrong, Shields, Sellen  
Nays 0

Resolved that the Regular Meeting minutes of January 6, 2010 were approved.

**REPORTS**

**SUPERVISOR’S REPORT**

Bradley, Peggy

The report is up-to-date as of January 31, 2010

**HIGHWAY REPORT**

Sellen, Dale

Winter seemed to finally take hold about the first of January. During the month, the men applied 444 tons of salt and cinder mix to the State roads and 366 tons of mix to our Town and County roads. Frank ordered 110 tons of salt for use on our State roads and for the hills leading to the lake. The State tickets for January are filled out and sent in to the County Highway Dept.

In the middle of the month we did have a break from the snow, but ended up fighting with the water from rain and melting snow. We had about 10 culverts that were plugged from either leaves or ice. We spent the next few days getting them open and filling ruts in where the water couldn’t get back in the ditch.

Jake took the ditcher to the pipes on Weeks Road to pick out a few trees that had been uprooted and got crossways against the mouth of the pipes. The trees were removed and the water subsided.

Resolution 31-2010

**CLERK'S REPORT**

On a motion by Shields, seconded by Fessenden, the following resolution was  
ADOPTED Ayes 5 Bradley, Fessenden, Shields, Sellen, Armstrong  
Nays 0

Report on Revenues from Clerk's Office for January 2010

Building Permits:	\$142.00
Dog Licenses:	
Total received:	\$ 17.50
Certified Copies	\$ 10.00

**Disbursements for January:**

Pd to Supervisor:	\$161.28
Pd to CC Treasurer for dog licenses	\$ 8.22

Resolved that the January 2010 Clerk's Report be adopted.

**REPORT OF TOWN OFFICIALS**

**ASSESSOR'S UPDATE**

Bradley, Peggy  
Heather Garner sent in a report which was read

**CODE ENFORCEMENT REPORT**

Bradley, Peggy (Mick Piechuta was absent)

**TOWN of GENOA  
CODE ENFORCEMENT OFFICE**

Monthly Report

Date: 1/6/10 – 2/10/10

Hours: 28.0  
Mileage: 48

PERMITS ISSUED:

10-01	J. Underwood	1140 Rt. 34	Apartment
10-02	J. Kirkwood	250 Atwater Rd.	Addition
10-03	J. Moody	2868 Hill Rd.	Modular Home
10-04	A. Richter	966 Bartnick Rd.	Renovations

INSPECTIONS

Dan Sellen	Rt.34	Garage
B. Kopp	Clearview	Addition
A. Dalton	699 FL #7	Chimney Fire
D. MaHanger	Fire Fox Lane	New House

CERTIFICATES OF OCCUPANCY ISSUED: 0

Comments/Questions/Concerns:

Discussed with McLaughlins about renovations to two apartments and future inspections  
Completed 2010 US Census Report  
Completed 2009 report  
Inspected Chimney at A. Daltons after fire. Required a professional to inspect and issue report before using.  
Answered inquires about Oberon Drive and other land use in the town.

**WATER REPORT**

Shields, Cheryl

Total water pumped for the month of December was 1,915,100 gallons

Average daily usage was 61,700 gallons

Total water pumped for the month of January was 1,825,640 gallons

Average daily usage was 58,920 gallons

On Saturday, December 19 at 2 a.m., we had a tapping saddle blow off of the main on Maple Street. By 7 a.m. we had full pressure restored to the street.

The cold weather has caused some small problems in a few homes with frozen meters and reducing valves – nothing major.

Meter reading went well.

The NYS DEC has started a new water withdrawal report that will be filled out once a year by any person who withdraws or has the capacity to withdraw 100,000 gallons a day. This report has been submitted for 2009.

**BUILDINGS AND GROUNDS**

None

**HISTORIAN**

None

**PROGRAMS AND GRANTS**

None

**WATER COMMITTEE REPORT**

Shields, Cheryl

The Committee met on February 1, 2010. Present were: Mark Osterhoudt, Mickey Piechuta, Cheryl Shields, Brenda Tyrrell, Mark Connors, Al Armstrong Jr. and Tom Hamilton.

The Committee went over maps from the County. They also updated and corrected the actual water district boundaries and special contracts so that the corrected maps may be presented.

**OLD BUSINESS**

Dale Sellen brought in a bid from Capital of \$12,500 for the cleaning of the wells. The Town needs an updated quote since the \$12,500 is from October 2009. Peggy called Mark Conner to find out if the October quote is still valid. He said he also got references.

Resolution 32-2010

On a motion by Shields, seconded by Armstrong, the following resolution was

ADOPTED

Ayes: 5: Bradley, Fessenden, Shields, Sellen, Armstrong

Nays: 0

Resolved to hire Capital for well-purging with an up-to-date quote.

**NEW BUSINESS**

Dale presented paperwork for the new control needed for the Town garage boiler. The cost is \$1900 which includes installation.

Resolution 33-2010

On a motion by Shields, seconded by Sellen, the following resolution was  
ADOPTED

Ayes: 5: Bradley, Fessenden, Shields, Sellen, Armstrong  
Nays: 0

Resolved to purchase the new control needed for the Town garage boiler.

**DOG REPORT**

None

Dale Sellen attended the Comprehensive Plan Agriculture meeting. He said that more farmers are needed on the Committee. They won't attend because the meetings are not farmer-friendly.

On March 8, there will be an Open House for businesses in the Town of Genoa. It will be an information gathering event.

In April, Judy Gleisner has been invited back.

Resolution 34-2010

**BILLS**

On a motion by Shields, seconded by Fessenden, the following resolution was  
ADOPTED

Ayes: 5: Bradley, Fessenden, Shields, Sellen, Armstrong  
Nays: 0

Resolved to accept presented bills

**OLD BUSINESS**

The old voting machines (2) belong to the Town. It was suggested they be sold as scrap and/or put in the Rural Life Museum.

**MORE NEW BUSINESS**

Resolution 35-2010

On a motion by Shields, seconded by Fessenden, the following resolution was  
ADOPTED

Ayes: 4: Bradley, Fessenden, Shields, Armstrong  
Nays: 1: Sellen

Create a position of Cleaner part-time for the Town Hall. This position has been approved by Civil Service.

Lorie's position as Records Management Clerk needs to be a Civil Service position. She will investigate further.

Bailiffs are needed during Court because of the metal detector. These are Civil Service positions.

The three doors to the building are not opening/closing correctly. Peggy will call Robbie Reeves to look at them.

Key Control needs to be addressed.

The inside of the Town Hall needs to be painted. It was suggested that the prisoners do it.

Policies and procedures need to be established for the Archives room.

With no further business, on a motion of Board member Shields, seconded by Board member Sellen, the meeting was adjourned at 9:00 p.m. Carried unanimously.

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Susan B. Moss, Town Clerk