

## MEETING, TOWN BOARD OF GENOA

March 9, 2011

A Regular meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on March 9, 2011

Present	Lorie Fessenden, Supervisor	Mick Piechuta, Code Enforcement
	Cheryl Shields, Board Member	Fran Mitchell
	Dale Sellen, Board Member	Dan Thayer
	Stuart Underwood, Board Member	George Signor
	Al Armstrong, Board Member	
	Sue Moss, Clerk	

The Regular meeting was called to order at 7:00 p.m. by Supervisor Lorie Fessenden with the Pledge of Allegiance to the Flag.

Fran Mitchell brought the Board up-to-date on the methane pipeline project. An RFP (request for proposal) has gone out to ask for bids on doing the feasibility study. This study could cost upwards of \$150,000. Because of the possible taxpayer burden, it has been suggested that a smaller pipeline be constructed which would include those farms in closer proximity to Auburn.

Supervisor Fessenden thanked Mr. Mitchell for his work as Legislator. Fran stated that this is his last year. He will not be running for another term.

Mr. Signor was given 5 minutes to speak to the Board by Supervisor Fessenden. He spoke again of his talk with Board Member Underwood and the Board telling him that the Town would address the culvert and possibly reinstall a ditch to prevent further issues. Mr. Signor said that the recent letter he received from the Town did not say anything about "cleaning up the mess". He also stated that on February 2, the plow almost hit his newspaper tube; on February 3, the plow did hit the tube (and stake) and on February 6, the plow took down the stake. He said the stakes have been up since 2009 and the newspaper tube isn't placed near his mailbox because there is a puddle in that area.

### RESOLUTION 37-2011 APPROVAL OF FEBRUARY 9 MINUTES

On a motion of Board Member Shields, seconded by Board Member Underwood, the following resolution was ADOPTED Ayes 5 Fessenden, Sellen, Shields, Underwood, Armstrong  
Nays 0

Resolved that the Meeting minutes of February 9, 2011 be approved with one correction. The following statement should read May 1 not April 1 - *Board Member Underwood reminded the Board that Heather needs to close the rolls on April 1.*

## REPORTS

### SUPERVISOR'S REPORT

Supervisor Fessenden

### RESOLUTION 38-2011 APPROVAL OF SUPERVISOR'S REPORT

On a motion of Board Member Shields, seconded by Board Member Underwood, the following resolution was ADOPTED Ayes 5 Fessenden, Sellen, Shields, Underwood, Armstrong  
Nays 0

Resolved that the February Supervisor's Report be approved

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**CLERK’S REPORT**

Report on Revenues from Clerk’s Office for February 2011

Certified Copies	\$ 10.00
Building Permits	263.00
Dog Licenses	135.00
Marriage Licenses	17.50

**Disbursements for February**

Pd to Supervisor	\$ 425.50
Pd to NYS Health Department	22.50
NYS Animal Population Control Fund	18.00

RESOLUTION 39-2011 **CLERK’S REPORT**

On a motion of Board Member Shields, seconded by Board Member Sellen, the following resolution was

ADOPTED Ayes 5 Fessenden, Sellen, Shields, Underwood, Armstrong  
Nays 0

Resolved that the February 2011 Clerk’s Report be accepted

**HIGHWAY REPORT**

Dale Sellen

In February the men have spread 400 ton of salt cinder mix on our portion of the State roads and 288 ton of mix on the Town and County roads. Our stock pile is dwindling fast and is telling us winter should be over. With the record number of storms we’ve had this season, the snow budget has taken quite a hit. The blades, fuel for the trucks and the wear and tear has contributed most to the shortage.

Jake has been out with the ditcher and Eric with the grader keeping some of the water at bay. The rain and melting snow should make it a challenge when it really gets running. So far it’s been mostly shoulder repair and a few driveways.

**REPORT OF TOWN OFFICIALS**

**ASSESSOR’S UPDATE**

Lorie Fessenden

March Assessment Report

Exemptions

Renewals are mailed to all appropriate property owners. All exemption application and renewal applications were due by MARCH 1<sup>st</sup>. Renewals included Agricultural, Enhanced Star, Senior Citizen, Disability and non-profit exemptions.

I am still sorting through, updating information and determining eligibility for each exemption. I will give an update to the Board including the change in taxable value as soon as I am able.

Valuation Taxable status date is March 1<sup>st</sup> (Determination of what inventory is on each parcel and at what % is complete if appropriate. Review of Building permits and site visits aid in this process.

I will be meeting with Jeff Lowe (Syracuse Office of Real Property Services) on March 22<sup>nd</sup>. We will be finalizing change in 2011 values. I will be trending values in Ledyard, Venice and Throop. If Genoa wishes to changes values for 2011 I will also use the trending method. It appears that residential properties will see a decrease in assessment again this year. If they decide to not participate in the annual reassessment process, they will pick up portions of Southern Cayuga School that Ledyard and Venice will lose due to decreased assessments.

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Tentative Assessment Roll (May 1<sup>st</sup>) working on finalizing details of assessment changes and exemptions for tentative roll. Any Specific physical parcel changes or individual assessment changes along with any trended value changes for 2011 will be on this Roll.

Respectfully submitted,

Heather Garner

**CODE ENFORCEMENT REPORT**

Mick Piechuta

MARCH 2011

Date: 2/9/11 – 3/9/11

Hours: 10.5

Miles: 62

PERMITS ISSUED:

11 - 4	J. Kirkwood	Atwater Rd.	Dock
11 - 5	K. Ward	Hill Rd.	House

INSPECTIONS:

T. Meyers	Atwater Rd.
J. Moody	Hill Rd.
J. Baker	Atwater Rd. (See Note)
G. Kilcer	Indianfield Rd (Site visit)
K. Ward	Hill Rd. (Site visit)

COMMENTS/QUESTIONS/OTHER:

Answered questions from residents on Projects or Permits  
 Met with J. Boles and discussed Trailer Park in Little Hollow.  
 He is bringing the agreement he signed with the Town to operate the park in 2004.  
 After sending a letter to resident at 1522 Atwater Rd. about complaint concerning vehicles, visited site and one vehicle was removed and others had been registered. No violations exist.  
 Worked on memo's to residents with outdated permits or projects that should be completed.

**WATER REPORT**

Cheryl Shields

2010

December Total	1,825,300
December Average	58,800

2011

January Total	1,971,500
January Average	63,500

February Total	1,924,600
February Average	68,700

Mark would like to attend the 2011 Training Conference in Saratoga – May 9 – 12  
The cost is \$787.00

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Resolution 40-2011 **APPROVAL OF MARK’S ATTENDANCE AT WATER CONFERENCE**

On a motion of Supervisor Fessenden, seconded by Board Member Sellen, the following resolution was

ADOPTED Ayes 5 Fessenden, Sellen, Shields, Underwood, Armstrong

Nays 0

Resolved to approve Mark Conner’s attendance at the Conference in Saratoga Springs, May 9-12.

**WATER COMMITTEE REPORT**

Cheryl Shields

Cheryl and Mick presented a Proposal for a Water Sales Station for the Genoa-King Ferry Water District.

Purpose: Sell water to the public at the West Water Tower in King Ferry

Materials and Costs:

Shed	\$2000.00
Meter/valve	00.00
Fill Hose & fittings	100.00
Lock	50.00
Backflow preventer	2500.00
Misc	<u>350.00</u>
TOTAL	\$ 5000.00

The Water Committee has proposed that the water sales would start on May 1, 2011.

We would only sell water weather permitting.

We are suggesting selling the water for \$7 per thousand gallons.

There would be a charge of \$10 on a key deposit and a charge of \$100 for a lost key.

Billing would be done on a monthly basis due in 30 days.

Failing to pay will result in being cut off after 90 days.

The Board discussed charging the same late fee charged to the Water District residents.

The money for materials and costs will come out of the Water Capital Fund.

Resolution 41-2011 **APPROVAL TO WITHDRAW \$5000 FROM THE WATER CAPITAL FUND TO START THE METERED WATER SALE**

On a motion of Board Member Shields, seconded by Board Member Sellen, the following resolution was

ADOPTED Fessenden Aye  
Sellen Aye  
Shields Aye  
Underwood Aye  
Armstrong Aye  
Nays 0

Resolved withdraw \$5000 to start the metered water sale

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Resolution 42-2011 **APPROVAL OF BILLS**

On a motion of Board Member Shields, seconded by Board Member Armstrong, the following resolution was ADOPTED Ayes 5 Fessenden, Sellen, Shields, Underwood, Armstrong  
Nays 0

Resolved to accept presented bills.

**DOG CONTROL REPORT**

None

**BUILDINGS AND GROUNDS**

None

**HISTORIAN**

None

**OLD BUSINESS**

Supervisor Fessenden informed the Board that the Dog Enumerator is a Civil Service position, therefore, Donna Webster will need to complete the necessary paperwork. She will need to go to each residence in the Town.

The Board discussed the "Small Business Energy Efficiency Program" proposal from EnerPath that was sent to the Town. The Town Garage may need a lighting update but the Town Hall shouldn't. This was tabled for now.

Resolution 43-2011 **APPROVAL OF TREND ANALYSIS FOR 2011**

On a motion of Board Member Underwood, seconded by Board Member Sellen, the following resolution was ADOPTED Ayes 5 Fessenden, Sellen, Shields, Underwood, Armstrong  
Nays 0

Resolved that Heather Garner should do a trend analysis for 2011

The Board discussed the Town's Health Savings Account. At this time, money is placed in the employees' accounts on a quarterly basis. Once this money is put into the account, it cannot be removed. If an employee quit or died, the money could not be returned to the Town. It was suggested that the money be put into the accounts on a monthly basis, not quarterly. Perhaps the Supervisor could make an exception if there is a medical emergency.

Resolution 44-2011 **APPROVAL OF CHANGE IN DISTRIBUTION OF HEALTH SAVINGS ACCOUNT**

On a motion of Board Member Shields, seconded by Board Member Armstrong, the following resolution was ADOPTED Ayes 5 Fessenden, Sellen, Shields, Underwood, Armstrong  
Nays 0

Resolved that the Health Savings Accounts change from a quarterly payment to a monthly payment and in case of an emergency, ask the Supervisor.

**NEW BUSINESS**

The annual report was submitted to the State on February 23, 2011.

The Southern Cayuga Instant Aid organization made 14 calls during the month of February, 8 were to Genoa.

The DEC sent a letter to the Town concerning Coral Reeves's mining application. The Town doesn't have jurisdiction over this. The DEC is telling the Town that the application is complete.

Board Member Sellen attended a Cayuga County meeting on March 3 concerning the County's highway maintenance responsibilities being taken over by the Towns.

Board Members Sellen and Underwood attended a meeting in Summer Hill where the topic was hydrofracking.

A big concern is the rigs coming in and tearing up the roads and using local water. Stuart also attended a meeting in Cortland.

The roof is leaking at the Museum according to Marilyn Mann. She has also offered pictures from the Museum to be placed on the walls at the Town Hall.

NYMIR is offering a defensive driving course.

The State law needs to be researched in regard to local cemeteries.

Fran Mitchell is going to look into payment of Workers' Comp for the Fire Departments.

The Board adjourned to Executive Session at 9:00 p.m.

With no further business, on a motion of Board member Shields, seconded by Board member Underwood, the Board meeting was adjourned at 9:05 p.m. Carried unanimously.

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Susan B. Moss, Town Clerk