

**MEETING, TOWN BOARD OF GENOA**

**August 14, 2013**

A Regular meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on August 14, 2013

Present	Lorie Fessenden, Supervisor	Mick Piechuta, Code Enforcement Officer
	Cheryl Shields, Board member	Kim Bennett, Town Justice
	Dale Sellen, Board member	Mark Conner, Water Superintendent
	Brandon White, Board member	Suzanne O'Hara
	Al Armstrong, Board member	Don Slocum
	Sue Moss, Clerk	Tammy Alnutt
		Brenda Tyrrell, Court & Water Clerk

The regular Town Board meeting was called to order at 7:00 p.m. by Supervisor Lorie Fessenden with the Pledge of Allegiance to the Flag.

Tammy Alnutt told the Board that water is running onto her land and making ruts and trenches. Mark Conner explained to her that once the Highway department is finished with their road work in that area, the problem will be resolved.

**RESOLUTION 72-2013 APPROVAL OF July 10 MEETING MINUTES**

On a motion of Board member Shields, seconded by Board member White, the following resolution was

ADOPTED Ayes 5 Fessenden, Shields, Sellen, Armstrong, White  
Nays 0

Resolved that the July 10, 2013 meeting minutes be approved

**SUPERVISOR'S REPORT**

Lorie Fessenden

**RESOLUTION 73-2013 APPROVAL OF SUPERVISOR'S REPORT**

On a motion of Board member Shields, seconded by Board member Sellen, the following resolution was

ADOPTED Ayes 5 Sellen, Shields, White, Fessenden, Armstrong  
Nays 0

Resolved that the June 2013 Supervisor's Report be approved.

The Supervisor informed the Board that funds need to be transferred into the Highway machinery account. She will talk with Frank about this.

The Supervisor told the Board that the third quarter sales tax from the County was received and the Highway budget is now complete. The remaining sales tax revenue received from the County will be deposited into the General Fund.

## TOWN BOARD MEETING

August 14, 2013 Page 2

### **CLERK'S REPORT**

Report on Revenues from Clerk's Office for July 2013

Marriage License	\$ 17.50
Certified Copies	20.00
Dog Licenses	243.00
Building Permits	422.75

#### **Disbursements for June**

Pd to Supervisor	\$703.25
Pd to NYS Ag & Markets	36.00

### RESOLUTION 74-2013 **CLERK'S REPORT**

On a motion of Board member Fessenden, seconded by Board member White, the following resolution was

ADOPTED    Ayes    5    Fessenden, Sellen, Shields, White, Armstrong  
                 Nays    0

Resolved that the July 2013 Clerk's Report be accepted

### **REPORTS**

#### **HIGHWAY REPORT**

Mark Conner

Frank is on vacation. Mark informed the Board that the Townline Road paving has been done. The shoulders are next. The Town of Venice Highway department helped cleanup roadsides on Bartnick and Hill roads. Chipping will be done soon. Frank hopes to do 8 to 9 miles.

#### **ASSESSOR'S UPDATE**

Lorie Fessenden

Lorie received a letter from the State stating that the rate established for the Town is 100%. She also informed the Board that the Assessor needs to be reappointed by September 30. This will be done at the next meeting.

#### **CODE ENFORCEMENT REPORT (July 2013)**

Hours: 23.5

Miles: 137

#### **PERMITS ISSUED:**

13 – 21(R)	Jodie Powers	11167 Rt. 90	Deck
13 – 22	John Conner	819 Bartnick Rd.	Pool
13 – 23	William White	597 Powers Rd.	Addition
13 – 24(R)	Ed Boyce	980 South St.	Remodel House
13 – 25	William Doeing	328 Indian Field Rd.	Pavillion
13 – 26	Annette Cook	323 Mahaney Rd.	Pool
13 – 27	Steve Holden	9972 Rt. 90	Deck- Hot Tub

## TOWN BOARD MEETING

August 14, 2013 Page 3

### INSPECTIONS:

Richard Dean	Dean Rd.	J. Posner (C of O)	FL#7
J. Lewis	Oberon Dr.	C. Mather	Rt. 34
T. Ross	Powers Rd.	R. Carlton	Powers Rd.
T. Driscoll	Indian Field Rd.	R. Dimon	McAllister Rd.
E. Boyce	South St.	B. Davis	Sills Rd.

### COMMENTS/QUESTIONS/CONCERNS:

- Met with Kris Wilbur and talked to Jack Nelson about putting a storage shed on their lake property on Fire Lane #7. Both will need a variance because of lot size.
- Investigated an illegal deck on FL#7. Have talked to the person doing it, but question the ownership. More to come
- Sent a resident a violation notice for an illegal deck.
- Sent letter to a resident concerning violations of the property Maintenance Code.
- Reviewed Genoa Sand and Gravel Mining Permit, all OK sent memo to Supervisor.
- Continue to answer questions concerning building projects and regulations.

### WATER REPORT

Mark Conner

July total - 2,254,500 gallons

Daily average - 72,700 gallons

Mark reported that meter reading went well and the wells are in good shape.

### DOG CONTROL REPORT

None

Lorie reported that there are dogs running loose on Mahaney Road, north of Atwater. The Clerk will email Finger Lakes Dog Protection Agency and inform them.

### WATER COMMITTEE REPORT

Cheryl Shields

The Committee met last week. A letter will be mailed soon informing residents of a rate hike to take effect with the February billing. The rate will increase from \$35 to \$50 with a 12,000 gallon minimum (increased from 10,000). A rate of \$.50 per gallon (an increase from \$.25) will be in effect for higher usage residents.

### BUILDINGS AND GROUNDS COMMITTEE

None

### PROGRAMS AND GRANTS

Lorie Fessenden

The 2013 Swim Program ended August 2. There were a total of 111 participants and the highest one-day attendance was 85 participants.

## TOWN BOARD MEETING

August 14, 2013 Page 4

### RESOLUTION 75-2013 APPROVAL OF BILLS

On a motion of Board member Shields, seconded by Board member Armstrong, the following resolution was

ADOPTED Ayes 5 Fessenden, Sellen, Shields, White, Armstrong  
Nays 0

Resolved to accept the bills as presented.

### HISTORIAN

None

### OLD BUSINESS

- Lorie met last week with 2 other Town Supervisors about the Broadband grant. There are two poles across the lake which will be utilized by the Towns of Genoa and Ledyard. Danby will be connected first and then the Town of Genoa.
- Two examples of Town laws were sent to the Board members concerning the “special police officer” requested by the Court. Lorie called each Town in the County and 75% do not have one. Of the 9 that do, 6 are armed. Guy Krogh, the Town attorney has told Lorie that a law isn’t required. A contract is sufficient stating pay for the employee, work times and responsibilities and the fact that there are no benefits. Brenda Tyrrell, the Town Court Clerk, told the Board that the current bailiff will resign if a law isn’t adopted and he has to pay for his own insurance. Lorie asked the Board if they wish to leave things as they are or do they want to hire a “contractual person” with no weapon. Board member White suggested leaving things as they are.

### RESOLUTION 76-2013 APPROVAL OF COURT BAILIFF REMAINING AS IS

On a motion of Board member White, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 5 Fessenden, Sellen, Shields, White, Armstrong  
Nays 0

An individual vote was taken: Shields - aye; Fessenden - aye; White - Aye; Sellen - Aye; Armstrong - Aye

Resolved to leave bailiff position as is.

- The Employee Handbook is ready to be distributed. Mark Conner will take to the Highway Garage for distribution. Page 4 in the Handbook has to be signed stating the handbook has been read by each employee. A copy of this will be made and given to Lorie and Frank.
- Cheryl mentioned to Mark that a tree had been struck by lightning on Bradley Street and needs to be taken down.
- The County is aware that the Town is not complying with the “salt only” regulation.
- The mining permit for Caitlin Julia Enterprises, LLC should be published in the local newspapers and the Shopper.
- The Variance Board needs another member. No one has responded to the ad placed in the paper. Two names were mentioned as possible members.

## TOWN BOARD MEETING

August 14, 2013 Page 5

- Jack and Todd Ward are working on the Museum/School House roofs. Their estimate is \$8300. Two sides are in very bad shape and the other two can wait awhile for repair. The Town will pay \$2075 for one side and GHA will pay the same for the other side. Money will be budget for 2014 for the remaining two sides. The Wards said they will finish the job and will wait for payment after the first of the year.
- Jackie Tyrrell from Andrews insurance said the enduro insurance is satisfactory. The event took place two weeks ago.
- Residents are needed to work on the Moratorium
- New York State residents in the 315 area code region have been informed of the need for a new area code.
- Lorie contacted our State representatives about a refund for monies spent on the bridge project which was cancelled. Assemblyman Finch asked for documentation, Mr. Walsh asked to be reminded if he hasn't responded in 3 weeks time and there was no response from Senator Nizzolio. Lorie was informed that two checks had been issued to the Town but only one has been received.

### **NEW BUSINESS**

- Budget work for 2014 will begin soon and the preliminary budget should be done in September.
- Stuart Underwood has been appointed to the Board of Assessment Review (BAR) for a five-year term beginning September 30, 2013.
- Lorie received notification that all municipal leaders are responsible for Employee Safety Training.
- Lorie was contacted by Tricia Ottley from the Cayuga/Seneca Community Action Agency inquiring about a space in the Town to operate a satellite site for Health Benefit Exchange services. Under the Affordable Care Act, grant money has been awarded to offer low-income families health care benefits. This would entail a few hours time one day a week. Moravia and Scipio have offered space. The Board agreed and Lorie will contact Tricia.
- The Clerk received a letter from Williamson Law Book Company announcing the addition of their online TaxGlance Lookup companion service for their Tax Collection Software Program. It was decided to decline the offer.
- Lorie received a letter from Excellus (health care) concerning new insurance policies and premium rates. These are required by President Obama's Affordable Care Act. There are no changes to the dental insurance policy.
- Brandon attended a meeting conducted by Southern Cayuga Instant Aid. Revenue is down. They would like to hold one presentation for all the Towns involved.
- Kim Bennett, who arrived after the meeting had begun, asked to be brought up-to-date on the bailiff situation.
- With regard to the most recent grant secured by Judge Bennett, the security door frame is in and the door is being shipped on the 16<sup>th</sup>. The door has been paid in full. He will be applying for another grant for 2014. He would like soundproofing for the Court and would also like to improve the parking lot and put in more outside lighting.

TOWN BOARD MEETING

August 14, 2013 Page 6

With no further business, on a motion of Board member Shields, seconded by Board member Sellen, the meeting was adjourned at 8:15p.m. Carried unanimously.

---

Susan B. Moss, Town Clerk