

## MEETING, TOWN BOARD OF GENOA

September 11, 2013

A Regular meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on September 11, 2013

Present	Lorie Fessenden, Supervisor	Mick Piechuta, Code Enforcement Officer
	Cheryl Shields, Board member	Kim Bennett, Town Justice
	Dale Sellen, Board member	Frank Sellen, Highway Superintendent
	Brandon White, Board member	Brenda Tyrrell, Court & Water Clerk
	Al Armstrong, Board member	Don Slocum
	Sue Moss, Clerk	

The regular Town Board meeting was called to order at 7:00 p.m. by Supervisor Lorie Fessenden with the Pledge of Allegiance to the Flag.

Supervisor Fessenden asked that a correction be made to the August 14 minutes with regard to the roof project for the Museum and School House. The total cost for this project is \$8300. The cost will be split in half between the Town and the Genoa Historical Association. Each organization will pay \$4150. GHA has paid their part. The Town has paid \$2075, one half of their portion. If there is money available at the end of the year, the other half will be paid then, otherwise the payment will take place after the first of the year when the new budget is in place.

### RESOLUTION 77-2013 APPROVAL OF August 14 MEETING MINUTES

On a motion of Board member Shields, seconded by Board member White, the following resolution was

ADOPTED      Ayes 5    Fessenden, Shields, Sellen, Armstrong, White  
                     Nays 0

Resolved that the August 14, 2013 meeting minutes be approved with correction

### SUPERVISOR'S REPORT

Lorie Fessenden

This was put on hold until the end of the meeting.

The Supervisor handed out the Tentative Budget to the Board members and suggested a Budget Work Session be scheduled before the end of the month. She stated that as it stands now, the tax rate is 1.3091. Last year it was 1.2029. She is hoping that she and the Board can reduce the rate. Some of the reasons for the increase in the tax rate are that Workers Comp and New York State Retirement have increased. She isn't sure what will happen with the Town's health insurance but will be discussing different plans with the insurance agent before the end of the month.

### CLERK'S REPORT

Report on Revenues from Clerk's Office for August 2013

Dog Licenses	\$252.00
Building Permits	495.00

#### **Disbursements for August**

Pd to Supervisor	\$747.00
Pd to NYS Ag & Markets	46.00

**RESOLUTION 78-2013 CLERK'S REPORT**

On a motion of Board member Fessenden, seconded by Board member White, the following resolution was

ADOPTED      Ayes 5 Fessenden, Sellen, Shields, White, Armstrong  
                    Nays 0

Resolved that the August 2013 Clerk's Report be accepted

**REPORTS**

**HIGHWAY REPORT**

Dale Sellen

In August the men have been hauling chipping stone for seal coating. They have most all the stone needed in stock. They have been patching and doing shoulders before they start chip sealing.

Locke-Genoa Town Line is cold paved and the shoulders have been completed. The Town of Locke used their shoulder machine, which made things go a lot faster.

The men have been helping other Towns with their seal coating, and they all helped us complete ours. We seal coated Center Road, Creek Road, Hill Road and Sill Road. We will be doing Town Line and Pine Hollow next week if everything goes as planned.

The men have been working on Hill Road, cutting shoulders and filling ruts from water damage. The Town of Venice has been cutting back brush and limbs and opening up the road for us. They also caught Mayo Road and some on Creek. This was for repayment for letting them borrow our roller, since theirs broke down. This should make them safer through the winter, letting the sun help melt them off and for branches falling from wet snow, wind and ice.

Frank talked with George Wethey from Cayuga County at the last Superintendents' meeting, George is still trying to talk the State into letting us use our mix on their roads. Frank told him again that we couldn't meet the DOT's demands. So far the County hasn't signed a contract with them. It was agreed, however, the Towns will be getting a 2% raise in this year's plow contract with the County.

Frank had the rest of the salt on contract for the 2012-2013 season delivered at the garage. There was about 300 ton left on the contract.

**ASSESSOR'S UPDATE**

Lorie Fessenden

Normal office hours have resumed and exemption processing will begin next month. School tax bills are out now so I have been addressing concerns with assessment, exemptions, and other questions people may have.

STATE STAR REGISTRATION: The object of the Star Registration is to make direct contact with each person receiving a star exemption. NY State is just coming to realize that there is not a system in place to allow Assessors to verify that property owners are in fact receiving only one exemption and it is granted on the primary residence. Many property owners' who had multiple houses, have applied for and been granted multiple exemptions in different municipalities. Tax and Finance is attempting to connect property owner's social security number, address and names to ensure they receive only ONE exemption. The deadline for the STAR Registration through TAX and FINANCE is December 31<sup>st</sup> and applies to those who receive the BASIC STAR exemption.

APPOINTMENT & AGREEMENT: I have included a proposed agreement to accompany the 6-year appointment. I haven't changed the current salary but, I have addressed a common concern about my continuing education, each town I am working in has expressed. I believe this is fair and clear for everyone involved. I have also included a budget worksheet for 2014 since that will correspond with the agreement.

Respectfully Submitted,  
Heather Garner, Assessor

**CODE ENFORCEMENT REPORT (August 2013)**

Hours: 28  
Miles: 128

**PERMITS ISSUED:**

13 - 28	Lorie Beyea-Powers	9990 Rt. 90	Replace Door
13 - 29	Ted Rejman	943 Rt. 34B	Deck
13 - 30	Pat Tyrrell	556 Bartnick Rd	Deck
13 - 31	John Dunkle	574 Lake Rd	Roof

**INSPECTIONS:**

J. Dunkle	Lake Rd.	P. Tyrrell	Bartnick Rd.
J. Lewis	Oberon Dr	T. Rejman	Rt. 34B
M. Underwood	Rt. 90	R. Carlton	Powers Rd
T. Driscoll	Indianfield Rd	B. White	Powers Rd
D. Pierce	Brooks Rd	N. Ray (C of C)	Rt. 90
T. Komoroski	FL#8		

**COMMENTS/QUESTIONS/CONCERNS:**

- Worked on variances of Chris Wilbur and Jack Nelson and referred them to Variance Board
- Investigated roof job on Lake Rd. (Remedied)
- Met with a resident on Lane Rd. regarding lot line and set back issues, nothing CEO could resolve.
- Continue to work with owner of lake lot on FL#7 regarding illegal deck and other violations.
- Met with resident to discuss plans for an apartment in King Ferry.
- Continue to answer phone calls and meet with residents concerning codes and projects.
- Also in the process of bringing Permits up to date.

The Chairman of the Variance Board, John Fessenden, has scheduled a Variance Board meeting for Wednesday, September 19. John has informed the Supervisor that he will no longer be chairing this Board. He has done it for 24 years. There will be someone joining the Board in November.

**WATER REPORT**

Cheryl Shields

August total - 2,280,300 gallons  
Daily average - 73,500 gallons

**DOG CONTROL REPORT**

None

Two town residents have been bitten by a rabid fox.

**WATER COMMITTEE REPORT**

None

Brenda spoke to the Board about non-payment of water bills by one Town of Genoa resident.

**BUILDINGS AND GROUNDS COMMITTEE**

Al Armstrong

The Town Court office door has been replaced and the Town Hall front door has been repaired.

**PROGRAMS AND GRANTS**

Lorie Fessenden

As soon as Lorie knows the amount of reimbursement from the County, bills will be sent out to the Towns participating in the swim program.

RESOLUTION 79-2013 **APPROVAL OF BILLS**

On a motion of Board member Shields, seconded by Board member Armstrong, the following resolution was

ADOPTED Ayes 5 Fessenden, Sellen, Shields, White, Armstrong  
Nays 0

Resolved to accept the bills as presented.

**HISTORIAN**

None

**OLD BUSINESS**

- There was nothing new to report on the Broadband situation
- Justice Bennett has to talk with the Resource Center concerning a new town law
- No repair has been done on Lake Road
- There was nothing new to report on the Caitlin Julia Enterprises LLC mining permit
- With regard to Employee Safety Training, Frank said there could be training every day but in actuality, the employees from area Towns get together once a year and go over safety issues. This procedure works very well for everyone

**NEW BUSINESS**

As stated in last month's minutes, Stuart Underwood has been appointed to the Board of Assessment Review (BAR) for a five-year term beginning September 30, 2013.

RESOLUTION 80-2013 **APPOINT STUART UNDERWOOD A MEMBER OF THE BAR COMMENCING SEPTEMBER 30, 2013**

On a motion of Board member Armstrong, seconded by Board member Sellen, the following resolution was

ADOPTED Ayes 5 Sellen, Shields, White, Fessenden, Armstrong  
Nays 0

Resolved that Stuart Underwood be appointed a member of the Board of Assessment Review for a five-year period commencing September 30, 2013

The Office of the Aging contacted the Supervisor requesting funding in the amount of \$587 to help defray the cost of meals delivered to area residents. Because most of our residents pay for these meals themselves, the Board decided against the funding.

A resignation letter was received from Ralph Gray who was employed as bailiff for the Town Court.

A thank you letter was received from the Cayuga Lake Watershed for our membership in the organization.

An email was received from Marla Connelly, Payroll Systems Specialist for the County Treasurer's Office. She informed us that Workers Comp for the Fire Departments should be budgeted with a 5% increase.

Stacy Hotalling will no longer be cleaning for the Town. Her last day is September 23.

Justice Bennett passed out information on his latest grant. He has \$1168 left which must be spent or be returned to the State. He is waiting for an estimate for repair to the downstairs outside entrances. He was asked by Lorie to please let the Board know with any future grants, exactly what is going to be purchased.

**RESOLUTION 81-2013 APPROVAL OF SUPERVISOR'S REPORT**

On a motion of Board member White, seconded by Board member Shields, the following resolution was

ADOPTED   Ayes   5   Sellen, Shields, White, Fessenden, Armstrong  
              Nays    0

Resolved that the August 2013 Supervisor's Report be approved.

A budget work session has been scheduled for Tuesday, September 24 along with a review of the Assessor reappointment. The session will begin at 6 pm.

Justice Bennett wanted to discuss the bailiff situation for the Court. Lorie informed him that she talked with Kelly Weyco about this open position. Kim inquired about the Court being bonded. Lorie has a meeting with the Town's insurance agent to discuss this.

Al Armstrong will be getting an estimate on the crash bars for both doors on the first floor. They need to be replaced.

The Board started reviewing the budget.

With no further business, on a motion of Board member Shields, seconded by Board member Armstrong, the meeting was adjourned at 8:20p.m. Carried unanimously.

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Susan B. Moss, Town Clerk