

MEETING, TOWN BOARD OF GENOA

September 12, 2018

A Regular meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on September 12, 2018

Present: Lorie Sellen-Gross, Supervisor Paul Wheeler
Cheryl Shields, Board Member
Don Slocum, Board Member
Brandon White, Board Member (absent)
Chris Stout, Board Member
Sue Moss, Clerk

The meeting was called to order at 7 p.m. by Supervisor Lorie Sellen-Gross with the Pledge of Allegiance to the Flag.

RESOLUTION 89-2018 APPROVAL OF August 8, 2018 TOWN BOARD MINUTES

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Stout
Nays 0

Resolved that the August 8, 2018 minutes be approved.

SUPERVISOR'S REPORT

Lorie Sellen-Gross

RESOLUTION 90-2018 SUPERVISOR'S REPORT

On a motion of Board member Shields, seconded by Board member Stout, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Stout, Slocum
Nays 0

Resolved that the September 12, 2018 Supervisor's Report be approved

RESOLUTION 91-2018 APPROVAL OF BILLS

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Stout
Nays 0

Resolved to approve the bills as presented

CLERK'S REPORT

Report on Revenues from Clerk's Office for August 2018

Dog Licenses \$ 317.00 (\$366 total - \$49 Ag & Markets population control fund)
Building Permits 870.00

Disbursements for August 2018

Paid to Supervisor \$ 1187.00

RESOLUTION 92-2018 **CLERK'S REPORT**

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Shields, Stout, Slocum
Nays 0

Resolved that the September 12, 2018 Clerk's Report be approved

HIGHWAY REPORT

Paul Wheeler

The guys had to repair the gear box on the woods mower. Matt has been mowing and still has more to do.

We helped Scipio finish their oil and stoning. We did our oil and stone work on Clearview, Bartnick, Hill and Mayo Roads.

The men have started hauling sand for this winter. There is no bottom ash (cinders) available this year.

We have started ditching on Powers Road. We are going to replace the cross culvert just north of the marina.

The water department has started repairing curb valves. We finished the lead/copper water sampling. We repaired a leaking water line under Route 34B near the Fessenden farms.

CODE ENFORCEMENT REPORT

Lorie Sellen-Gross

The following is a summary of activity for the last month:

- Issued 3 Building Permits.
- Performed routine inspections on outstanding permits and site inspections for new permits.
- Office hours on Monday afternoons and by appointment (no office hours on September 3, 2018 due to Labor Day holiday).

Summary of building permits issued in August 2018:

#18-47 Robert Langevin - 1246 Oberon Drive Single family dwelling with attached garage.
#18-48 Crown Castle - 8407 State Route 90 Back-up generator to existing telecommunications facility.
#18-49 Melissa Lorah - 10078 State Route 90 Treehouse

It was mentioned at the Board meeting that the Porter house has not yet been cleaned up.

DOG CONTROL

Lorie Sellen-Gross

Lorie received notice from the NYS Department of Agriculture and Markets that the deficiency reported in the July Town Board minutes has been rectified.

WATER REPORT

Sue Moss

Total - 3,478,900 gallons

Average - 112,223 gallons

BUILDINGS & GROUNDS

John Conner will be looking at the dehumidifier in the archive room

OLD BUSINESS

Lorie gave an update on the New Vision Fiber Optic internet project

Paul received 3 estimates for redoing the Town Hall parking lot

The water pick-up truck received an offer of \$5400 at an auction. Paul will call the buyer to confirm the sale

NEW BUSINESS

Paul informed the Board that the old Town barn roof is leaking and the Town Hall also needs a new roof. Paul will get some estimates.

Lorie received an email informing the Town that the Cayuga County Shared Services Plan has been submitted to the State. It was approved by a 25-2 panel vote on August 17. If not approved, the 2019 taxes would have gone up 2% and another 2% in 2020. Because it was approved, 2019 taxes will rise .02% and no increase for 2020.

New York State Department of Labor is requiring all employees participate in sexual harassment prevention training on an annual basis starting October 9, 2018.

RESOLUTION 93-2018 **TO PROVISIONALLY ADOPT NY STATE'S STATEWIDE
SEXUAL HARASSMENT PREVENTION POLICY**

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED	Sellen-Gross	Aye
	Shields	Aye
	Slocum	Aye
	Stout	Aye

Resolved to provisionally adopt the Sexual Harassment Prevention Policy

On September 12, 2018, the Town of Genoa provisionally adopted the NY State draft model policy on Sexual Harassment Prevention until the NY State Department of Labor issues a final set of Model Documents or until the Town of Genoa amends this resolution and ensures that the

training we use meets or exceeds the minimum standards that are set by NYS DOL per section 201-g of the Labor Law.

Policy on file in the Clerk's Office

The IRS released preliminary rules on 8/23/18 which essentially prohibits taxpayers from taking deductions for contributions to Charitable Reserve Funds.

The Board is holding off on the GIS Local Roads Project and reviewing it at a future meeting.

RESOLUTION 94-2018 UPDATE STANDARD WORK DAY REPORTING DOCUMENT

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 4 Sellen-Gross, Slocum, Shields, Stout
Nays 0

Resolved to update Standard Work Day Reporting document



Office of the New York State Comptroller
New York State and Local Retirement System
Employees' Retirement System
Police and Fire Retirement System
110 State Street, Albany, New York 12244-0001

**Standard Work Day and Reporting Resolution
for Elected and Appointed Officials**

RS 2417-A
(Rev. 8/15)

BE IT RESOLVED, that the Town of Genoa 130219 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
Elected Officials								
Town Supervisor	6 1/2 DAY	Lorraine Sellen-Gross		40266769	<input type="checkbox"/>	11/19-12/31	6 days/mo	<input type="checkbox"/>
Appointed Officials								
Hon. Superintendent	8 DAY	Paul Wheeler		61292405	<input type="checkbox"/>	11/18-12/31/18	25 days/mo	<input type="checkbox"/>
Assessor	6 hrs/day	Heather Barner		40137127	<input type="checkbox"/>	11/14-12/31/19	8 days/mo	<input type="checkbox"/>
Bookkeeper	6 hrs	Nancy Niswander		43552959	<input type="checkbox"/>	11/18-12/31/18	4 days/mo	<input type="checkbox"/>

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, Susan B. Moss, secretary/clerk of the governing board of the Town of Genoa, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 12 day of September, 2018 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Genoa on this 12 day of September 2018.
Susan B. Moss (Signature of the secretary or clerk) Town of Genoa (Name of Employer)

Affidavit of Posting: I, Susan B. Moss, being duly sworn, deposes and says that the posting of the Resolution began on 9/12/18 and continued for at least 30 days. That the Resolution was available to the public on the

- Employer's website at _____
- Official sign board at _____
- Main entrance secretary or clerk's office at 1000 Partnick Road, Genoa ny



