

MEETING, TOWN BOARD OF GENOA

November 14, 2018

A Regular meeting of the Town Board of Genoa, Cayuga County, State of New York was held at the Town Hall, 1000 Bartnick Road, Genoa NY on November 14, 2018

| | | |
|----------|--------------------------------|-----------------------------|
| Present: | Lorie Sellen-Gross, Supervisor | Paul Wheeler, Highway Supt. |
| | Cheryl Shields, Board Member | Tim Steed, Hunt Engineering |
| | Don Slocum, Board Member | |
| | Chris Stout, Board Member | |
| | Brandon White, Board Member | |
| | Sue Moss, Clerk | |

The regular Board meeting and Public Hearing were called to order at 7 p.m. by Supervisor Lorie Sellen-Gross with the Pledge of Allegiance to the Flag.

Tim Steed spoke to the Board bringing them up-to-date on the Town Water Project.

RESOLUTION 100-2018 APPROVAL OF October 10, 2018 TOWN BOARD MINUTES

On a motion of Board member Slocum, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Stout, White
 Nays 0

Resolved that the October 10, 2018 minutes be approved.

SUPERVISOR’S REPORT

Lorie Sellen-Gross

RESOLUTION 101-2018 SUPERVISOR’S REPORT

On a motion of Board member White, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Stout, Slocum, White
 Nays 0

Resolved that the November 14, 2018 Supervisor’s Report be approved

RESOLUTION 102-2018 APPROVAL OF BILLS

On a motion of Board member Shields, seconded by Board member White, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Slocum, Shields, Stout, White
 Nays 0

Resolved to approve the bills as presented

CLERK'S REPORT

Report on Revenues from Clerk's Office for October 2018

Dog Licenses 48.00 (\$54 total - \$6 Ag & Markets population control fund)

Building Permits 935.00

Disbursements for October 2018

Paid to Supervisor \$ 983.00

RESOLUTION 103-2018 **CLERK'S REPORT**

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Stout, Slocum, White
Nays 0

Resolved that the November 14, 2018 Clerk's Report be approved

HIGHWAY REPORT

Brandon White

The men have finished mixing salt and sand and have piled it in the salt shed.

We hauled a few loads of screened gravel to County Line Hill Road. Eric and Bob graded and rolled it. It is getting better still could use more work.

Jeff and Matt replaced the brakes on the 2009 F450. They also sand blasted and repainted wheels. They are now working on putting brakes and new tires on the 2015 F450.

The guys patched the holes in the parking lot at the Town Hall.

Paul informed the Board that two bridges on Creek Road had been yellow flagged. The Town will need to hire an engineer to assess the status of these bridges.

Paul has been pricing a new tractor/mower for the Town.

RESOLUTION 104-2018 **LETTER OF INTENT FOR NEW TRACTOR/MOWER**

On a motion of Board member White, seconded by Board member Shields, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Stout, Slocum, White
Nays 0

Resolved that the Town present a Letter of Intent to O'Hara Machinery for the purchase of a new tractor/mower on or before November 30 to secure the best price be approved

ASSESSOR

Lorie Sellen-Gross

Exemptions: Most of the annual exemption renewal applications are mailed. There are a few I am still working on that will be out in the mail in the upcoming week. I will also begin preparing the Enhanced STAR Income Verification results and mailing approval postcards or applications to property owners who have requested review of their income via NYS T&F. Postcards or application will be mailed by the first of the year.

NYS is requiring many changes this year that impact the Enhanced STAR and Low Income Senior Citizens renewal application. As always, I am happy to assist in the application process to help it be less overwhelming.

I have received many renewal applications in the mail and many personally delivered to me during office hours. I will be focused on the EXEMPTION PROCESS THROUGH the MARCH 1st deadline and after.

The exemption process includes reviewing each property owner's exemption record folder and past applications. Noting any new changes and any documentation in which an owner must provide, then prepare and print the additional enclosure documents. I create and print cover letters giving explicit directions for each exemption. Then fold, stuff and mail each exemption packet. After the letters are mailed, property owners then have the option of returning them to the Assessment office by mail or in person. After mailing and through March 1st I collect, receipt and begin to record the exemptions. After March 1st I begin to administer & calculate each individual exemption.

From the time the applications are printed in October through the final administration of the exemptions (around the end of March) the focus of Assessment is Exemptions. Then I am able to switch the focus on valuation.

Ongoing Assessment Review: Assessment concerns, property review, update of inventory and valuation along with sales tracking, split or merged parcels and tax billing issued are addressed continually as they occur.

Respectfully,

Heather Garner, Assessor

CODE ENFORCEMENT REPORT

Lorie Sellen-Gross

The following is a summary of activity for the last two months (no written report submitted in October due to Code Enforcement Training):

- Issued 13 Building Permits (including 1 permit renewal).
- Performed routine inspections on outstanding permits and site inspections for new permits.
- Office hours on Monday afternoons and by appointment.
- Arranged to have Barbara Porter property cleaned up (November 1, 2018), property owner to be billed for cost of clean-up.
- Inspected and photographed several other properties in Town that require property maintenance and will notify property owners to bring them into compliance.

Summary of building permits issued in September and October 2018:

| | | | |
|---------|----------------------|-----------------------|-----------------------------|
| #18-50R | Joel F. Lewis | 8 Oberon Drive | New home (R-permit renewal) |
| #18-51 | James T. Manuel, Jr. | 615 Cowan Road | New doublewide |
| #18-52 | Dale Mattoon | 1118 East Venice Road | Tear-off & replace roof |

TOWN BOARD MEETING

PUBLIC HEARING

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| | | | |
|--------|----------------------------|------------------------|-----------------------------|
| #18-53 | Scott & Lorie Sellen-Gross | 1687 Atwater Road | Attached garage |
| #18-54 | Robert Gingrich | 1230 State Route 34B | New HVAC system |
| #18-55 | Dylan & Melissa Parmenter | 8720 State Route 90 | New two-story modular home |
| #18-56 | Don Besemer | 353 State Route 34 | Pole barn addition |
| #18-57 | Robert Myers | 1058 Stewarts Crnrs Rd | New roof |
| #18-58 | Raymond Emery | 8553 State Route 90 | Pole Barn |
| #18-59 | Troy Reeves | 408 Bartnick Road | Strip and replace roof |
| #18-60 | David Nesbitt | 607 Fire Lane 5 | Remove and replace deck |
| #18-61 | John Gloss | 227 Middlecott Lane | New home with covered porch |
| #18-62 | Ally & Lev Saltonstall | 871 State Route 34B | Pole barn/sugar shack |

Patrick will be sending out letters to residents he has deemed in violation of [Local Law #1 for 2011](#). He has reported to the Board properties that will need to comply within 30 days of receipt of the letter.

WATER REPORT

Sue Moss

Total - 2,681,500 gallons

Average - 86,500 gallons

BUILDINGS AND GROUNDS

Lorie Sellen-Gross

Chris Stout was asked if he would fix the timer for the lights on the Town Hall sign.

PROGRAMS AND GRANTS

Lorie Sellen-Gross

Bonnie Bennett spoke with Lorie (and would like to speak further) about possible ventures with the Village of Aurora with regard to our Swim Program.

OLD BUSINESS

A new permit has been drafted for New Visions regarding the Town's waterline and their installing fiber optic cable for their internet project.

NEW BUSINESS

Rich Harrison spoke with Lorie about the Southern Cayuga Ambulance. He feels that it should be a separate district. Lorie suggested that he pursue this on his own.

RESOLUTION 105-2018 **NEW 2019 CONTRACT WITH TOWN ATTORNEY**

On a motion of Board member Shields, seconded by Board member White, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Stout, Slocum, White

Nays 0

Resolved that the Town will sign a contract for 2019 with Guy Krogh as the Town Attorney

RESOLUTION 106-2018 **NEW 2019 CONTRACT WITH OFFICE OF THE AGING FOR THE SCAT VAN**

On a motion of Board member Shields, seconded by Board member White, the following resolution was

ADOPTED Ayes 5 Sellen-Gross, Shields, Stout, Slocum, White
 Nays 0

Resolved that the Town will sign a contract for 2019 for the Scat Van. The office will receive \$800.

Levi Saltonstall is asking for a blanket permit for 2019 with regard to the events offered at the King Ferry Winery. He would also like to add events to this permit when necessary without any further fees. This will be discussed further at the December Board meeting.

Lorie received a check for \$177,426.24 for sales tax revenue from the County.

Zito sent a letter informing the Town Board that there will be an \$8 increase to subscribers bills. Of those \$8, five is for an increase to the local broadcast network, two is for an increase for the cable internet satellite and one is for the modem rental. This increase will take effect in December.

Because of cost, the AmeriGas contract will be cancelled and the Town will now purchase propane from Phillips Sun.

Verizon will begin implementing their fiber optic internet in the Genoa area for those residents, that the State has determined, who currently do not have readily access to other internet providers. They received grant funding from NY Sate to bring internet to residents in rural areas. Their buildout will cover approximately 500 residents in this area. Implementation should begin in April of 2019 and be completed in October of 2019.

Lorie contacted the Association of Towns with regard to cemetery funds in the budget. They told her that a contract is needed before distribution of funds.

There will be a meeting in Auburn on December 6 at 2 pm with the Cayuga County Water & Sewer Dept.

Some residents have been asking about the small cemetery that used to be at the end of Academy Street near the old bus garage. It is no longer there. There will be further discussion at the December meeting.

With no further business, on a motion of Board Member Shields, seconded by Board Member Slocum, the Public Hearing was adjourned at 8:50 p.m. Carried unanimously.

RESOLUTION 107-2018 **APPROVAL OF 2019 FINAL PRELIMINARY BUDGET**

On a motion of Board member Shields, seconded by Board member Slocum, the following resolution was

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|---------|-------------------------|-----|
| ADOPTED | Supervisor Sellen-Gross | Aye |
| | Board member Shields | Aye |
| | Board member Stout | Aye |
| | Board member Slocum | Aye |
| | Board member White | Aye |

Resolved to accept the 2019 Final Preliminary Budget as the Town of Genoa 2019 Adopted Budget

With no further business, on a motion of Board Member Shields, seconded by Board Member Slocum, the meeting was adjourned at 8:55 p.m. Carried unanimously.

Susan B. Moss, Town Clerk